

# Quality Team Leader, QA Ops-Mfg Mgt(QA SF)

Job ID  
REQ-10009957  
Sep 03, 2024  
Singapore

## Summary

Responsible for operational leadership of a defined area within the site's QA Operations unit. Ensure compliance with all cGxP, regulatory and HSE aspects as well as responsible for people leadership within area of responsibility.

## About the Role

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#### Key Responsibilities:

- Coordination of departmental operational activities on behalf of Site QA Operations Lead (details see role profile QA Operations Lead).
- Line responsibility and daily walkthrough. Lead OpEx Projects. Investigation of Deviation, OOx, Complaint. Define and implement CAPAs. Support transfer projects & validation studies.
- Leads people processes through recruitment, training, coaching and performance to meet all operation requirements and supports a robust career path deployment and succession plan for area of responsibility.
- Invest time in personally developing and coaching talents
- Actively support and promote talent exchange for the benefit of the individuals and organization
- Support the T&L organization by identifying and reviewing the appropriate list of training for all in-scope associates
- Ensure that associates are qualified for a GMP task prior to independent performance
- Promote and improve the Safety and Quality cultures within area of responsibility

#### Essential Requirements:

- 5 years' experience in Quality Assurance or Quality Control in a manufacturing environment within the pharmaceutical industry
- Functional Breadth; Negotiation; People Leadership; Operations Management and Execution; Performance-orientation; Collaborating across boundaries; Project Management
- Project Excellence; Managing Change; Stakeholder Engagement
- Lead, plan, manage, and coordinate personnel 1/3

- Quality Assurance; Knowledge of GMP; Audit Management; Quality decision making; Inspection Preparedness; Product Release
- MS Office applications and other standard IT applications supporting Quality activities

**Desirable Requirements:**

- University degree with a scientific / technological background (e.g. Chemistry, Pharmacy, Biology, Biochemistry, or equivalent)

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Division

Operations

Business Unit

Innovative Medicines

Location

Singapore

Site

Tuas South Avenue

Company / Legal Entity

SG12 (FCRS = SG012) Novartis Singapore Pharmaceutical Manufacturing Pte Ltd

Functional Area

Quality

Job Type

Full time

Employment Type

Regular

Shift Work

No

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