

# Specialist, Master Batch Record (MBR) Design

Job ID  
REQ-10011406  
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USA

## Summary

The Specialist, Master Batch Record (MBR) Design plays a pivotal role in supporting Manufacturing Execution Systems (MES) operating sites by providing expert design and business process support. This role is responsible for the delivery and updating of MBR Design Elements, ensuring alignment with global core processes. It also includes the responsibility of providing basic MES trainings and best practice sharing across Novartis Radioligand Therapy sites, enforcing process standardization and harmonization, and managing future MES business requirements.

This role is essential in ensuring the smooth operation and continuous improvement of MES systems across all Novartis RLT sites, contributing significantly to the organization's efficiency and compliance standards.

## About the Role

At Advanced Accelerator Applications, a Novartis company, we are committed to leading innovation in nuclear medicine and delivering the next generation of targeted radioligand therapy to cancer patients. We are looking for experienced Supply Chain professionals to help us reach our ambitious goals.

Location: Onsite

Your responsibilities include, but are not limited to:

- Designing and updating MBRs in alignment with global core processes.
- Providing business support during Site MES Deployment Projects.
- Conducting site Process Analysis and fit-gap analysis for project preparation in coordination with Global Process Business Owners.
- Managing and updating guidelines based on global MES governance rules.
- Reviewing and consolidating MES software errors, prioritizing fixes in collaboration with the MES IT team.
- Attending Change Advisory Board meetings and prioritizing MES Business Change requests.
- Ensuring effective collaboration across all business units and manufacturing facilities.
- Maintaining the Global Process Model and conducting regular training sessions on MES.

The pay range for this position at commencement of employment is expected to be between \$92,800 and \$139,200 year; however, base pay offered may vary depending on multiple individualized factors, including market location, job-related knowledge, skills, and experience. The total compensation package for this position may also include other elements, including a sign-on bonus, restricted stock units, and discretionary awards in addition to a full range of medical, financial, and/or other benefits (including 401(k) eligibility and various paid time off benefits, such as vacation, sick time, and parental leave), dependent on the position offered. Details of participation in these benefit plans will be provided if an employee receives an offer of

employment. If hired, employee will be in an “at-will position” and the Company reserves the right to modify base salary (as well as any other discretionary payment or compensation program) at any time, including for reasons related to individual performance, Company or individual department/team performance, and market factors.

#### Minimum Requirements:

- Bachelor’s degree in business administration, Economics, Computer Science, Information Technology, or related field is required.
- Specialist: 3+ years or relevant experience in MBR design, preferably within the pharmaceutical industry
- Previous GMP experience is required.
- Proven track record of collaborating across boundaries and influencing without authority.
- Interaction with senior management and leveraging digital technology/big data.
- Relationship management experience and multinational global exposure.
- Ability to manage challenges and think proactively.
- Willingness to undertake business travel and adapt to remote working conditions.
- Good communication skills and readiness to learn new technologies.

#### **Why Advanced Accelerator Applications?**

Thousands of people die of cancer around the world every day. At Advanced Accelerator Applications, a Novartis company, our mission is to transform lives through radioligand therapy in nuclear medicine to fight several leading types of cancer. How will we continue to be on the cutting edge of medicine? We believe new groundbreaking solutions can be found at the intersection of medical science and digital innovation. That a diverse, equitable and inclusive environment inspires new ways of working. We believe our potential can thrive and grow in an unbossed culture underpinned by integrity, curiosity and flexibility. And we can reinvent what's possible, when we collaborate with courage to aggressively and ambitiously tackle the world’s toughest medical challenges. Because the greatest risk in life, is the risk of never trying! Imagine what you could do here at Novartis!

#### **Commitment to Diversity & Inclusion:**

Novartis embraces diversity, equal opportunity, and inclusion. We are committed to building diverse teams, representative of the patients and communities we serve, and we strive to create an inclusive workplace that cultivates bold innovation through collaboration and empowers our people to unleash their full potential.

**Join our Novartis Network:** If this role is not suitable to your experience or career goals but you wish to stay connected to learn more about Novartis and our career opportunities, join the Novartis Network here: <https://talentnetwork.novartis.com/network>.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients’ lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we’ll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division  
Operations  
Business Unit  
CTS  
Location  
USA  
Site  
Millburn  
Company / Legal Entity  
U061 (FCRS = US002) Novartis Services, Inc.  
Job Type  
Full time  
Employment Type  
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Shift Work  
No  
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