

Record to Report Sr Specialist

Job ID
REQ-10021886
Sep 10, 2024
Mexico

Summary

Responsible for general accounting functions of moderate to high complexity, with emphasis on day-to-day accounting transactions, reconciliations, Customer Invoicing and project accounting.

About the Role

Key Responsibilities:

- Interact with functional areas in various Divisions to support appropriate accounting and financial reporting.
- Prepare monthly / quarterly journal entries.
- Prepare monthly account analyses and account reconciliations.
- Support the month-end financial closing and reporting process.
- Support timeliness of reporting as well as compliance with Novartis standards and policies (i.e. global processes, Novartis Accounting Manual, Novartis Financial Controls Manual, Management Authorization Levels, etc.).
- Support continual improvement and modifications to templates/processes throughout the month to increase efficiency and address changes due to new or altered internal or external reporting requirements.
- Collaborate with key stakeholders, including divisional business colleagues, both internal and external accounting authorities/auditors, and Division and Group Financial Reporting and Accounting, as well as communicating with these stakeholders when questions regarding accounting/reporting matters arise.
- Role model a work style that displays innovation, quality, collaboration, performance, courage, and integrity.

Minimum Requirements:

- Bachelor's degree in Accounting; CPA with Big 4 public accounting experience is preferred
- 3-5 years related experience; public company preferred
- Strong knowledge of IFRS and accounting theory
- Experience in the healthcare or life science industries is preferred
- English required
- Able to multitask in a growing, dynamic environment
- Experience with SAP, or comparable systems, preferred
- System implementation experience is a plus

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Operations

Business Unit

CTS

Location

Mexico

Site

INSURGENTES

Company / Legal Entity

MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

[Apply to Job](#)

Ajustes de accesibilidad

Novartis tiene el compromiso de trabajar y proporcionar adaptaciones razonables para personas con discapacidad. Si, debido a una condición médica o discapacidad, necesita una adaptación razonable para cualquier parte del proceso de contratación, o para desempeñar las funciones esenciales de un puesto, envíe un correo electrónico a tas.mexico@novartis.com y permítanos conocer la naturaleza de su solicitud y su información de contacto. Incluya el número de posición en su mensaje.

iframe{ width: 100%; margin-top: 3rem; } @media screen and (max-width: 767px){ iframe{ height: 30vh !important; } } @media screen and (min-width: 768px){ iframe{ height: 34vh !important; } }

Job ID

REQ-10021886

Record to Report Sr Specialist

[Apply to Job](#)

Source URL: <https://prod1.id.novartis.com/careers/career-search/job/details/req-10021886-record-report-sr-specialist-es-es>

List of links present in page

1. <https://www.novartis.com/about/strategy/people-and-culture>
2. <https://talentnetwork.novartis.com/network>
3. <https://www.novartis.com/careers/benefits-rewards>
4. https://novartis.wd3.myworkdayjobs.com/es/Novartis_Careers/job/INSURGENTES/Record-to-Report-Sr-Specialist_REQ-10021886
5. <mailto:tas.mexico@novartis.com>
6. https://novartis.wd3.myworkdayjobs.com/es/Novartis_Careers/job/INSURGENTES/Record-to-Report-Sr-Specialist_REQ-10021886