

# Associate Director QC IT - LIMS Master Data Governance

Job ID  
REQ-10022212  
Sep 17, 2024  
Slovenia

## Summary

You can be a key part of the team that is driving and implementing Digital strategy for QC area therefore impacting large user population to enable them to perform their work in laboratories more efficiently and with improved user experience!

The Associate Director QC IT - LIMS Master Data Governance will be joining Quality IT Global Team and will be responsible for supporting delivery and operations of LabWare LIMS across all Novartis Operations Sites. In this role, you will work to enable creation, update and deployment of Master Data within the QC and AS&T area for Novartis Operations & Quality.

## About the Role

### Major accountabilities:

- As part of the Global IT team supporting delivery and operations of laboratory applications, drive solution delivery and implementation of IT applications as standards for Novartis Operations laboratories.
- Partner with Novartis Quality Control personnel to understand the needs and priorities of the business, and to deliver the best solutions possible to meet the needs of the end user.
- Establish and maintain governance of Master Data Deployment with regards to efficiency and quality
- Provide governance to external partners on Master Data creation, update and deployment activities
- Create/deploy LabWare LIMS Master Data to QC sites across the Novartis Operations network
- Coordinate, prioritise, and manage the deliverables as part of the project implementation team, in alignment with goals and objectives set by management.
- Day-to-day support and engagement with external teams supporting the delivery and operations of the laboratory applications.
- Pro-actively seek to identify and communicate risks, challenges, opportunities for improvement.
- Share learnings and experiences across teams, with a view to implementing best practices for Novartis operations.
- Manage vendors providing services in QC-IT area and monitor vendor's performance
- Monitor adoption and usage of global LabWare LIMS to ensure consistent usage and value realization; propose adoption improvements and drive resolution of any adoption challenges in collaboration with other IT teams and business
- Address escalations and drive towards resolution in collaboration with other IT teams; manage stakeholder communication
- Support future Digital strategy and long-term roadmap in QC and AS&T area for NTO & Quality

## **Minimum Requirements:**

### **Work Experience:**

- Bachelor university degree or higher
- At least 5 years experience in Quality Control area
- At Least 5 years experience in LIMS Master Data Building (LabWare or similar)

### **For Slovenia**

Lahko ste ključni del ekipe, ki vodi in izvaja digitalno strategijo za področje QC, s čimer vpliva na veliko populacijo uporabnikov, da jim omogoči učinkovitejše in izboljšano uporabniško izkušnjo opravljajo svoje delo v laboratorijih!

Poslovni analitik – nadzor kakovosti se bo pridružil globalni ekipi za kakovost IT in bo odgovoren za podporo dostavi in delovanju LabWare LIMS na vseh Novartisovih operativnih lokacijah. V tej vlogi si boste prizadevali omogočiti ustvarjanje, posodabljanje in uvajanje matičnih podatkov na področju QC in AS&T za Novartis Operations & Quality.

### **Vaše ključne odgovornosti:**

- Biti IT ekipe, ki podpira dostavo in delovanje laboratorijskih aplikacij, spodbuja dostavo rešitev in implementacijo IT aplikacij kot standardov za Novartisove operacijske laboratorije.
- Sodelovati z osebjem za nadzor kakovosti Novartis, da boste razumeli potrebe in prednostne naloge podjetja ter zagotovili najboljše možne rešitve za zadovoljevanje potreb končnega uporabnika.
- Vzpostavljati in vzdrževati upravljanja uvajanja matičnih podatkov glede na učinkovitost in kakovost
- zagotavljanje upravljanja zunanjim partnerjem pri ustvarjanju, posodabljanju in uvajanju glavnih podatkov
- Ustvarjanje/uvajanje matičnih podatkov LabWare LIMS na lokacije QC v operacijskem omrežju Novartis
- Usklajevanje, razvrščanje in upravljanje rezultate kot del skupine za izvajanje projekta, v skladu s cilji in cilji, ki jih je določilo vodstvo.
- Vsakodnevna podpora in sodelovanje z zunanjimi ekipami, ki podpirajo dostavo in delovanje laboratorijskih aplikacij.
- Proaktivno si prizadevati prepoznati in sporočati tveganja, izzive, priložnosti za izboljšave.
- Deliti spoznanja in izkušnje med skupinami z namenom izvajanja najboljših praks za poslovanje Novartisa.
- Upravljati prodajalce, ki zagotavljajo storitve na področju QC-IT, in spremljajte uspešnost dobaviteljev
- Spremljanje sprejetja in uporabe globalnega LabWare LIMS, da se zagotovi dosledna uporaba in realizacija vrednosti; predlagati izboljšave uvajanja in spodbujati reševanje morebitnih izzivov pri uvajanju v sodelovanju z drugimi IT skupinami in podjetji
- Obravnavanje stopnjevanja in si prizadevati za reševanje v sodelovanju z drugimi IT ekipami; Upravljanje komunikacije z deležniki
- Podpora prihodnji digitalni strategiji in dolgoročnemu načrtu na področju QC in AS&T za NTO in kakovost

### **IZOBRAŽEVANJE IN IZKUŠNJE**

- Univerzitetna diploma ali višja
- Najmanj 5 let izkušenj na področju nadzora kakovosti
- Vsaj 5 let izkušenj pri gradnji glavnih podatkov LIMS (izkušnje z LabWare bi bile koristne)

## **Zakaj Novartis?**

**Naš namen je soustvarjati medicino za izboljšanje in podaljševanje življenja ljudi, naša vizija pa je postati najbolj cenjeno in zaupanja vredno farmacevtsko podjetje na svetu. Kako lahko to dosežemo? S pomočjo naših ljudi. Prav naši sodelavci nas vsak dan spodbujajo, da dosežemo svoje ambicije. Postanite del te misije in se nam pridružite! Več na spodnji povezavi: <https://www.novartis.com/about/strategy/people-and-culture>**

**Kaj nudimo:**

**Konkurenčen plačni paket, letni bonus, fleksibilen način dela, z možnostjo prilagajanja urnika in delom od doma, pokojninsko shemo, shemo nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju telesnega, duševnega in družbenega počutja (Polni življenja) ter dogodke, neomejene priložnosti za učenje in razvoj.**

**Predani smo raznolikosti in vključenosti**

**Novartis si prizadeva ustvariti izjemno, vključujoče delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.**

**Pridružite se naši mreži Novartis: V kolikor se ne prepoznate v zgornjem opisu delovnega mesta, vas vabimo, da se vpišete na spodnji povezavi v Novartisovo bazo talentov saj lahko tako vašo vlogo upoštevamo za podobne pozicije v prihodnosti: <https://talentnetwork.novartis.com/network>**

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Operations

Business Unit

CTS

Location

Slovenia

Site

Ljubljana

Company / Legal Entity

SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Alternative Location 1

Barcelona Gran Vía, Spain

Alternative Location 2

Dublin (Novartis Corporate Center (NOCC)), Ireland

Job Type

Full time

Employment Type

Regular

Shift Work

No

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