

# Asset Strategy Lead – Automation

Job ID  
REQ-10023926  
Sep 27, 2024  
USA

## Summary

Lab Solutions & Scientific Services, situated within the Scientific Operations (SO) organization, is responsible for providing integrated programs and services that support our scientific community, and has a mission to enable the Novartis BioMedical Research's (BR) lab scientists to focus on science in the lab through data-driven, sustainable operational excellence and innovation. Lab Solutions & Scientific Services consists of four global sub-functions and this role provides global leadership working in the key area of lab equipment management.

We are now seeking an experienced Lab asset management expert, preferably with a strong Automation background, to join us as a key member of the global Lab Equipment Management (LEM) program team.

You will ensure the success of the end-to-end lab equipment management program by building strong partnerships with the local operations community, the Asset Strategy Governance Board (ASGB), equipment category SMEs, and other Biomedical Research stakeholders and support functions. Specifically, you will manage the Biomedical Research LEM program end-to-end within your category, including interactions with engaged third parties and support from the local Lab Equipment Operations team

## About the Role

### Your Key Responsibilities:

- Coordinate and chair the global Asset Strategy Governance Board (ASGB) within your category.
- Develop a global equipment life cycle strategy within your category, collaborating with ASGB, SMEs, Disease Area/Finance Area operations, data analyst, lab equipment operations, procurement, and vendors. Regularly update and maintain the plan based on shifting priorities and changes.
- Document and maintain life cycle plans, ASGB decisions and guidance documents on Biomedical Research standards within your category, using standard templates within the LEM program.
- Report key LEM program performance indicators regularly
- Review and align equipment demand requests with the global strategy within your category, identifying opportunities for bundling and aligning priorities with finance across categories.
- Align with internal stakeholders on vendor negotiations for CapEx, global service contracts, and consumables with key vendors within your category.
- Prepare for Capital Acquisition Request (CAR) review at the Investment Review Meeting (IRM) for equipment with an overall strategy and life cycle plan and communicate approvals back to DAs/FAs.
- Coordinate bundled sourcing across Biomedical Research with involved DAs/FAs.
- Collaborate closely with finance to manage the budget for the equipment category based on global strategies and forecasting.

## Role Requirements:

- Bachelors, Masters or equivalent degree in relevant scientific discipline with appropriate years of industry experience in a relevant field within drug discovery or related area.
- Proven experience in enterprise strategic planning and asset management.
- Strong technical skills and experience in the equipment category
- Excellent vendor relations management and negotiation skills
- Strong leadership skills and the ability to work cross-functionally with various teams and stakeholders.
- Ability to influence without authority and actively manage key stakeholders
- Project Management experience and Lean and Six Sigma experience a plus
- Ability to exercise independent discretion and judgment to solve problems as well as an ability to prioritize effectively in a fast-paced and dynamic environment.
- Strong understanding of the processes and protocols required in a scientific research organization.
- Proficiency in using IT tools to capture, manage and analyze data required (e.g. MS Excel, SharePoint & Access, Spotfire, SAP)
- Excellent communication skills with ability to present information to operations leadership and scientific customers (fluent English with German language considered an advantage)
- Demonstrated problem-solving and analytical skills and recommend process changes when appropriate
- Solution-oriented individual with a proven track record of problem solving
- Broad knowledge of discipline, methods and technologies

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**Novartis Compensation and Benefit Summary:** The pay range for this position at commencement of employment is expected to be between \$158,400- \$237,600/year; however, while salary ranges are effective from 1/1/24 through 12/31/24, fluctuations in the job market may necessitate adjustments to pay ranges during this period. Further, final pay determinations will depend on various factors, including, but not limited to geographical location, experience level, knowledge, skills, and abilities. The total compensation package for this position may also include other elements, including a sign-on bonus, restricted stock units, and discretionary awards in addition to a full range of medical, financial, and/or other benefits (including 401(k) eligibility and various paid time off benefits, such as vacation, sick time, and parental leave), dependent on the position offered. Details of participation in these benefit plans will be provided if an employee receives an offer of employment. If hired, employee will be in an “at-will position” and the Company reserves the right to modify base salary (as well as any other discretionary payment or compensation program) at any time, including for reasons related to individual performance, Company or individual department/team performance

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

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Division

Biomedical Research

Business Unit

Pharma Research

Location

USA

Site

Cambridge (USA)

Company / Legal Entity

U175 (FCRS = US175) Novartis Institutes for BioMedical Research, Inc.

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

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