

SSO Clinical Project Manager

Job ID
REQ-10028287
Nov 04, 2024
Poland

Summary

Here at Novartis in Poland we are currently looking for a Clinical Project Manager. The main purpose of this position is to plan, execute and interpret clinical trials research, data collection activities and clinical operations.

About the Role

- Establishing and approving scientific methods for design and implementation of clinical protocols, data collection systems and final reports.
- Supporting new and ongoing clinical research and clinical trials and ensuring efficient and timely processing of confidentiality agreements and clinical agreements.
- Monitoring adherence to protocols and determines study completion.
- Managing clinical and regulatory files and maintains clinical inventory intended for distribution to investigational sites.
- Interaction with investigational sites, clinical consultants, Contract Research Organizations and other vendors.
- Collaborating with Country medical/clinical colleagues, global clinical teams and directing activities to execute and deliver the assigned studies.
- Selecting, developing and evaluating personnel to ensure the efficient operation of the function.

This is a hybrid position with 12 days per month based in the Warsaw offices.

#LI-hybrid

Key performance indicators:

- Delivery of Clinical Trials to quality standards, agreed timelines, number of patients, costs and quality
- Adherence to Novartis policy and guidelines and external regulations

Minimum Requirements:

- Bachelor's degree in life sciences/healthcare or clinical relevant degree (or equivalent).
- Fluency in English (both written and oral).
- Significant recent experience in various aspects of clinical trial activity in the pharmaceutical industry or a Contract Research Organization
- Experience of working with a global team in a matrix environment.
- Experience working across different EMEA countries
- Strong project management skills and demonstrated ability to meet timeline

- Knowledge of one or some of the following therapeutic areas: oncology, neurology, cardiovascular, immunology

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<https://talentnetwork.novartis.com/network> Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

You'll receive: You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook. <https://www.novartis.com/careers/benefits-rewards>

Commitment to Diversity & Inclusion: Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Accessibility and accommodation: Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to diversity.inclusion_ch@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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Division
Development
Business Unit
Innovative Medicines
Location
Poland
Site
Warsaw
Company / Legal Entity
PL03 (FCRS = PL003) Novartis Poland Sp. z o.o.
Functional Area
Research & Development
Job Type
Full time
Employment Type
Regular
Shift Work
No
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