NOVARTIS

Production Technician

Job ID
REQ-10029337
Nov 21, 2024
Italy

Summary

-Shift Lead I -The Shift Leader is responsible for managing his team to carry out the manufacturing operations according to schedule in compliance with HSE and GMP rules. -Process Specialist / Equipment Specialist - Execute assigned manufacturing tasks and activities according to production schedule to enable the timely production of product with the quality and quantity in compliance with the relevant GMP, safety and environmental guidelines. -Documentation Specialist GMP -The Documentation Specialist GMP reviews and consolidate the Batch records after production in order to deliver them to Quality Assurance acc. to set timelines And in right quality. The Documentation Specialist GMP performs entries and verifies transactions/declarations in the ERP system.

About the Role

Major accountabilities:

- Shift Lead I -Represent production management to the team members and promote Novartis values within the team -Line responsibility and shift walkthrough -Engage and motivate the team and delivers strong results with an empowered team -Process Specialist -Participation to the manufacturing processes -Participation to the manufacturing processes -Participation to the manufacturing processes -Participation to the manufacturing processes -Participation to the manufacturing processes -Participation to the manufacturing processes -Participation to the manufacturing processes -Participation to the manufacturing processes -Perform all Equipment Operator Tasks/Responsibilities -Perform all Equipment Operator Tasks/Responsibilities -Perform all Equipment Operator Tasks/Responsibilities -Perform all Equipment Operator Tasks/Responsibilities -Perform all Equipment Operator Tasks/Responsibilities -Perform all Equipment Operator Tasks/Responsibilities -Perform all Equipment Operator Tasks/Responsibilities -Perform all Equipment Operator Tasks/Responsibilities -Shift supervision, team coordination planning And support where shift-lead does not exist or when shift lead is absent -Perform operators on-boarding, training and training status follow-up -Equipment Specialist -Participation to the manufacturing processes -Participation to the manufacturing processes -Participation to the manufacturing processes -Participation to the manufacturing processes -Participation to the manufacturing processes -Participation to the manufacturing processes -Participation to the manufacturing processes -Participation to the manufacturing processes -Perform all Equipment Operator Tasks/Responsibilities -Perform all Equipment Operator Tasks/Responsibilities -Perform all Equipment Operator Tasks/Responsibilities -Perform all Equipment Operator Tasks/Responsibilities -Perform all Equipment Operator Tasks/Responsibilities -Perform all Equipment Operator Tasks/Responsibilities -Perform all Equipment Operator Tasks/Responsibilities -Perform all Equipment Operator Tasks/Responsibilities -Suggest improvement actions (organization, process, safety, hygiene, etc.) at shop floor -Documentation Specialist GMP -Prepare, print and consolidate the batch documents, labels.

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- and handover to production operators within the deadlines set according to the production schedule -Follow up on updates and versions of documents in production (procedures and logbooks) -Manage the documents review and approval cycle -Complete the ERP (SAP) and RFT (right first time) databases, make available and participate in the analysis of trends and performance indicators -HSE and Quality -Promote and improve the Safety and Quality cultures -Ensure overall inspection readiness for area of responsibility -Participate in HSE risk assessments -KPI and Data Reporting for process teams -Reporting of technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt -Dis

Key performance indicators:

- Achieve plant KPIs -Human Resources Performance: Satisfaction survey, execution of Talents and development plans, technical training program in place and executed, training data, attracting and retaining talent, succession plan for Manufacturing team in place and robust.
- Deadlines: compliance with production planning, execution of tasks on time

Minimum Requirements:
Work Experience:

- Functional Breadth.
- Collaborating across boundaries.
- Operations Management and Execution.

Skills:

- Assembly Language.
- Cooperation.
- Efficiency.
- Electronic Components.
- Flexibility.
- General Hse Knowledge .
- Good Documentation Practice.
- Installations (Computer Programs).
- Iso (International Organization For Standardization).
- Job Description.
- Knowledge Of Gmp.
- Lean Manufacturing.
- Manufacturing (Production).
- Manufacturing Process.
- Nuclear Medicine.
- Physics.
- Product Distribution.
- Production Line.
- Scheduler.

Languages :

- English.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: https://talentnetwork.novartis.com/network

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: https://www.novartis.com/careers/benefits-rewards

Division
Operations
Business Unit
Innovative Medicines
Location
Italy
Site
Ivrea
Company / Legal Entity
IT58 (FCRS = IT058) Advanced Accelerator Applications Italy Srl
Functional Area
Technical Operations
Job Type
Full time
Employment Type
Temporary (Fixed Term)
Shift Work
No
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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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technician

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