

# Process Expert (m/w/d)

Job ID  
REQ-10031108  
Dec 02, 2024  
Austria

## Summary

Member of Process Support Unit and acting as Subject Matter Expert for Deviation handling and Change management.

The position supports the efficient and save manufacturing of high-quality drug substance on time, according to Novartis high standards of GMP/ HSE and environmental sustainability for the satisfaction of our customers.

## About the Role

### Key Responsibilities:

Your responsibilities include, but are not limited to:

- Ensure manufacturing of high quality products on time, safe and efficient in the area of responsibility.
- Coordinate and support process changes (PCC).
- Perform first line evaluation of product and process related issues, perform root-cause investigations (uncritical, major and critical deviations, OOS, OOE) and implement effective CAPAs.
- Support technology trainings and education programs for production operators and others.
- Preparation of production supporting documents, as well as for internal and regulatory inspections.
- Act as Subject Matter Expert for Audits.

### Role Requirements:

- Completed studies in the field of Process Engineering, Biotechnology, Biology, Pharmaceutical Technology, Technical Chemistry, Pharmacy (or comparable studies), min. Bachelor's degree.
- GMP knowledge.
- Proficiency in English and German (spoken & written)

### Desirable Requirements:

- First experience in the pharmaceutical industry, preferably manufacturing of large molecules or development.
- Experience in coordination, and coordination of internal and external stakeholders.

### You'll receive:

You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook.  
<https://www.novartis.com/careers/benefits-rewards>

In addition to a market-competitive base salary, we offer an attractive incentive program, a modern company pension scheme, childcare facilities, learning and development opportunities as well as worldwide career possibilities within the Novartis group. In accordance with Austrian law, we are obliged to disclose the minimum salary as stated in the collective bargaining agreement. For this position the minimum salary is €58.199,96/year (on a full-time basis). The actual salary will be significantly higher, as we strive to maintain a competitive position in the market and consider your previous experience, qualifications and individual competencies. We are open for part-time and job-sharing models and support flexible and remote working where possible.

### **Commitment to Diversity & Inclusion:**

Novartis is committed to building an outstanding, inclusive working environment and diverse teams, representative of the patients and communities we serve.

### **Adjustments for Applicants with Disabilities:**

If because of a medical condition, physical disability or a neurodiverse condition you require an adjustment during the recruitment process, please reach out to [disabilities.austria@novartis.com](mailto:disabilities.austria@novartis.com) and let us know the nature of your request as well as your contact information. The support which we can provide will include advice on suitable positions as well as guidance at all stages of the application process. Austrian law provides candidates the opportunity to involve the local disability representative, Behindertenvertrauensperson (BVP), in the application process. If you would like to request this, please let us know in advance as a note on your CV.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Operations

Business Unit

Innovative Medicines

Location

Austria

Site

Schaftenau

Company / Legal Entity

AT33 (FCRS = AT033) Novartis Pharmaceutical Manufacturing GmbH

Functional Area

Technical Operations

Job Type

Full time

Employment Type

Regulär  
Shift Work  
No  
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## Unterstützungen für BewerberInnen mit Behinderungen

Wenn Sie aufgrund einer Erkrankung, einer körperlichen Behinderung oder eines neurodiversen Zustandes eine Unterstützung bei verschiedenen Teilen des Rekrutierungsprozesses benötigen, wenden Sie sich bitte an [disabilities.austria@novartis.com](mailto:disabilities.austria@novartis.com) und teilen Sie uns die Art Ihrer Anfrage sowie Ihre Kontaktinformationen mit. Unsere Unterstützung umfasst die Beratung zu geeigneten Positionen sowie die Begleitung bei allen Phasen des Bewerbungsprozesses. Das österreichische Gesetz sieht die Möglichkeit vor, die örtliche Behindertenvertrauensperson (BVP) in das Bewerbungsverfahren einzubeziehen. Wenn Sie dies wünschen, teilen Sie uns dies bitte vorab als Vermerk in Ihrem Lebenslauf mit.

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