

Director, Strategy & Operations, Global Social Impact & Sustainability

Job ID
REQ-10032766
Dec 16, 2024
Switzerland

Summary

Location: Basel

The Director, Strategy & Operations for Global Social Impact & Sustainability will play a pivotal role in shaping and driving the success of the newly established Global Social Impact & Sustainability team. This role will bring a strategic mindset and act as a trusted advisor to the Head of Global Social Impact & Sustainability, leveraging competitive intelligence, business insights, and data-driven analyses to shape and execute strategies that drive competitive advantage and business outcomes. They will also foster collaboration and innovation across teams and ensure operational excellence.

About the Role

Your responsibilities include, but not limited to:

- Provide strategic leadership as a member of both the Global Social Impact & Sustainability leadership team and the Chief of Staff's leadership team, shaping priorities, driving cross-functional alignment, and advancing innovation to maximize the function's impact and efficiency.
- Partner with the Head of Global Social Impact & Sustainability to co-develop and execute a forward-thinking strategy that advances the function's objectives, leveraging competitive and business intelligence to deliver differentiation and drive competitive advantage.
- Lead planning, resource allocation, and the establishment of processes to ensure the Global Social Impact & Sustainability team's efficiency and alignment with business priorities. Define and implement metrics to measure outputs and link them to business outcomes, ensuring resources and efforts are optimized.
- Develop and deliver strategic internal communications, including town halls and key updates, serving as a business partner to the Head of Global Social Impact & Sustainability and promoting alignment across internal and external stakeholders.
- Plan and execute high-impact leadership team meetings, team-building activities, and planning sessions to strengthen strategic alignment and drive organizational goals.
- Identify and implement opportunities to build new capabilities and processes that enhance the team's ability to deliver against its mission.
- Oversee the management of the Global Social Impact & Sustainability budget, including Foundation budgets, ensuring resources are allocated effectively and aligned with strategic priorities.
- Cultivate strong relationships across Corporate Affairs, Novartis functions/units, and external partners to align strategies, share insights, and capture synergies that enhance business outcomes.

- Support the Head, Global Social Impact & Sustainability and Chief of Staff on various strategic projects and tasks, and participate in cross-functional projects, as needed.

What you'll bring to the role:

- Bachelor's degree, advanced degree preferred
- Proficiency in English required, excellent verbal and written communication skills.
- Demonstrated experience in Strategy Development in Social Impact & Sustainability
- Relevant experience gained in a pharma / healthcare organization.
- Strong project management experience ideally with consulting from top tier consultancies
- Experience gained designing social impact programs for a multi-national organization.
- Knowledge of Novartis initiatives including Foundations, Novartis Volunteering and Novartis climate commitments.
- Familiarity with Environmental, Social and Governance
- Analytical mindset and ability to translate complex data to shape and execute strategies that drive competitive advantage and business outcomes
- Ability to manage complexity within a matrix organization.

Commitment to Diversity & Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Accessibility and accommodation:

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to diversity.inclusion_ch@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

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Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Corporate Affairs

Business Unit

Corporate

Location

Switzerland

Site

Basel (City)
Company / Legal Entity
C010 (FCRS = CH010) Novartis International AG
Functional Area
Communications & Public Affairs
Job Type
Full time
Employment Type
Regular
Shift Work
No
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