

# Clinical Project Manager II

Job ID  
REQ-10034114  
Dec 17, 2024  
Italy

## Summary

-Contributes, with appropriate oversight, to all aspects of global clinical trial(s) to deliver study outcomes within schedule, budget, quality/compliance and performance standards. May lead specific aspects of global clinical trial(s). Core member of the Clinical Trial Team, Contributes to operational excellence through process improvement and knowledge sharing

## About the Role

### Major accountabilities:

- Contributes to all operational trial deliverables, according to timelines, budget, operational procedures, quality /compliance and performance standards.
- Ensuring proper handling of all study close out activities including but not limited to site close out, final drug accountability and audit readiness of Trial Master File documentation.
- Reporting of technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt -Distribution of marketing samples (where applicable)

### Key performance indicators:

- Timely, efficient and quality execution of assigned trials and trial related activities within budget, and in compliance with quality standards.
- Proactive operational planning with effective contingency and risk mitigation plans.
- Adherence to Novartis policy and guidelines and external regulations

### Minimum Requirements:

#### Work Experience:

- Financial Management.
- Project Management.
- Collaborating across boundaries.
- Operations Management and Execution.

#### Skills:

- Auditing.
- Clinical Monitoring.
- Clinical Research.
- Clinical Study Reports.
- Clinical Trial Management Systems.

- Clinical Trials.
- Data Auditing.
- Data Management.
- Health Sciences.
- Lifesciences.
- Project Management.
- Project Planning.
- Vendor Management.

**Languages :**

- English.

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Division

International

Business Unit

Innovative Medicines

Location

Italy

Site

Ivrea

Company / Legal Entity

IT58 (FCRS = IT058) Advanced Accelerator Applications Italy Srl

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

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