QA Associate

Job ID
REQ-10039680
Feb 07, 2025
USA

Summary

“This position will be located at Morris Plains, NJ site and will not have the ability to be located remotely. This position will require 0% travel as defined by the business (domestic and/ or international).

The Quality Operations Associate is responsible for first level, hands on, day-to-day cGMP facilitator role for all site related GMP activities. The QA Associate will interact directly with site staff, who are performing the daily operational functions in support of their effort to produce quality products. This role ensures that the quality strategy is implemented and that there is a continuous drive to improve product and process quality.

#LI-Onsite

Hours and Shifts:
Sun-Wed 6:00am-4:00pm
Sun-Wed 12:00 pm-10:00pm
Wed-Sat 6:00am-4:00pm
Wed-Sat 12:00pm-10:00pm

Major accountabilities:
• Review and approve batch records, Apheresis, Aborted and Invalid Assays, etc. to ensure adherence to Novartis policies, SOPs, and cGMP requirements.
• Conduct routine shop floor tasks related to aseptic operations including but not limited to ViMOS, APV program observations, walkthrough program, QA area release, etc.
• Under the guidance of the Quality Assurance Managers, perform triaging and initiation of events (Quality Event, Deviation, Action, CAPA, etc). Expected to work with and partner with cross functional departments during triaging.
• Actively engage in process improvement and Right First-Time initiatives at the Morris Plains site. Ensures adherence of appropriate regulations and Novartis quality standards.
• Write and/or review of Standard Operating Procedures (SOPs), as needed.
• Assist in providing documentation as needed for self-inspections and external audits.
• Champion a Quality Culture and ensure a safe working environment.
• Complete job-related training as required.
• Demonstrates and role models the Novartis values and behaviors.

About the Role

Minimum Requirements:

- Associate or BA degree in Biological Sciences or equivalent relevant career experience may be accepted.
- Minimum of 2 years of experience in a pharmaceuticals environment.
- Knowledge and understanding of cGMPs, keeping up to date with current industry issues and changing regulations.
- Excellent oral and written communication skills required.
- Demonstrate ownership of completing daily tasks and excellent interpersonal skills.
- Ability to work under direction of team members, independently, and as part of a team if necessary. Strives for simplicity and clarity.
- SAP, 1QEM, MES, LIMS knowledge preferred

Novartis Compensation and Benefit Summary: The pay range for this position at commencement of employment is expected to be between $55,000 and $102,000/year; ***however, while salary ranges are effective from 1/1/25 through 12/31/25, fluctuations in the job market may necessitate adjustments to pay ranges during this period. Further, final pay determinations will depend on various factors, including, but not limited to geographical location, experience level, knowledge, skills, and abilities.*** The total compensation package for this position may also include other elements, including a sign-on bonus, restricted stock units, and discretionary awards in addition to a full range of medical, financial, and/or other benefits (including 401(k) eligibility and various paid time off benefits, such as vacation, sick time, and parental leave), dependent on the position offered. Details of participation in these benefit plans will be provided if an employee receives an offer of employment. If hired, employee will be in an “at-will position” and the Company reserves the right to modify base salary (as well as any other discretionary payment or compensation program) at any time, including for reasons related to individual performance, Company or individual department/team performance, and market factors.

Company will not sponsor visas for this position.

Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients’ lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: https://talentnetwork.novartis.com/network

Benefits and Rewards: Read our handbook to learn about all the ways we’ll help you thrive personally and professionally: https://www.novartis.com/careers/benefits-rewards

EEO Statement:

The Novartis Group of Companies are Equal Opportunity Employers. We do not discriminate in recruitment, hiring, training, promotion or other employment practices for reasons of race, color, religion, sex, national origin, age, sexual orientation, gender identity or expression, marital or veteran status, disability, or any other legally protected status.

Accessibility & Reasonable Accommodations

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an e-mail to us.reasonableaccommodations@novartis.com or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Division
Operations
Business Unit
Innovative Medicines
Location
USA
State
New Jersey
Site
Morris Plains
Company / Legal Entity
U014 (FCRS = US014) Novartis Pharmaceuticals Corporation
Functional Area
Quality
Job Type
Full time
Employment Type
Regular
Shift Work
No
Apply to Job

Job ID
REQ-10039680

QA Associate

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4. mailto:us.reasonableaccommodations@novartis.com

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