

S&O Non-Drug Projects Governance Principal Analyst

Job ID
REQ-10047699
Jun 17, 2025
India

Summary

Principal Analyst is responsible for Non-Drug Projects (NDP) Management. The position is a key collaborator with CDO sub functions in ensuring that NDP plans are executed efficiently with timely and high-quality deliverables in Clinical Data Operations.

About the Role

Major Activities (Describe 8-12 main activities)

1. Executes NDP Strategy mapped into CDO BBO ensuring its aligned with CDOLT desired outcomes
2. Build inventory of CDO NDPs ensuring CDO NDP inventory can be mapped to GCO NDP inventory making sure we are not duplicating looking at same thing in both areas
3. Work with CDO SMEs to ensure there is alignment on CDO NDPs marked in the inventory
4. Participate in cross functional meetings to discuss CDO NDPs
5. Build and maintain effective working relationships with cross-functional teams, able to summarize and discuss status of deliverables and other critical NDP aspects (timelines, scope, resource plan)
6. Maintain up-to-date advanced knowledge of industry trends to provide right inputs in NDP discussions
7. Contribute to process improvement/non-clinical project initiatives

Key Performance Indicators (Indicate how performance for this job will be measured)

1. Achieve overall goals as set each year by Global Head, Data Operations, GDO and Head Strategy & Operations.
2. Ensure that overall NDP Governance Framework is executed to the satisfaction of CDOLT and other stakeholders
3. Alliances established with all stakeholders and positive feedback received from them for NDP Management
4. Priority NDPs are delivered on time and with good quality

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?
<https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:
<https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Development

Business Unit

Innovative Medicines

Location

India

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

[Apply to Job](#)

Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversityandincl.india@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Job ID

REQ-10047699

S&O Non-Drug Projects Governance Principal Analyst

[Apply to Job](#)

List of links present in page

1. <https://www.novartis.com/about/strategy/people-and-culture>
2. <https://talentnetwork.novartis.com/network>
3. <https://www.novartis.com/careers/benefits-rewards>
4. https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Hyderabad-Office/S-O-Non-Drug-Projects-Governance-Principal-Analyst_REQ-10047699-1
5. <mailto:diversityandincl.india@novartis.com>
6. https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Hyderabad-Office/S-O-Non-Drug-Projects-Governance-Principal-Analyst_REQ-10047699-1