

Solution Architect- M365

Job ID

REQ-10050378

Jul 04, 2025

India

Summary

Location: Hyderabad

The M365 Solution Architect is a critical leadership role responsible for designing, implementing, and managing Microsoft 365 solutions that align with organizational business objectives. This position necessitates an in-depth understanding of Microsoft 365 architecture, encompassing Office 365, SharePoint Online, SharePoint Embed, MS Team, MS VIVA, Azure, Windows 11, and Enterprise Mobility + Security.

About the Role

Major accountabilities:

- Design and Implementation: Develop and implement M365 solutions that meet business goals and objectives.
- Functional Expertise: Deep expertise in the following areas is desired. i.e., Content Management, Workplace Productivity, Employee experience, Collaboration tool kits.
- Technical Leadership: Provide technical direction and leadership for the M365 platform, guiding teams through complex implementations and migrations.
- Stakeholder Engagement: Collaborate with business stakeholders to understand requirements and translate them into effective M365 solutions.
- Security, Compliance and Governance: Ensure M365 solutions are secure and compliant with industry regulations and standards. Define and drive the governance for M365 solutions and Pharma domain specific ISRM and Appsec compliance.
- Performance Optimization: Monitor, tune and optimize the performance of M365 solutions, ensuring all non-functional requirements are met (Performance, Usability, Reliability, Security, Maintainability, availability).
- Innovation: Stay updated with the latest M365 features and capabilities, continuously improving solutions to leverage new functionalities. Identifying and implement innovation/automation/digitalize opportunities for the business requirements to simplify the solutions.
- Best practices: define and drive the best practices to be followed and implemented in all M365 solutions.

Minimum Requirements:

- Overall 18+ Years of experience in IT solution design and delivery. Experience with M365: 10+ years proven experience in architecting M365 solutions in large enterprise environments.
- Cloud Computing: 10+ Years of experience with cloud computing technologies, including Azure and other Microsoft cloud services.
- Security and Compliance: Experience in ensuring security and compliance in M365 implementations,

including knowledge of industry standards and regulations. Migration Projects: Experience in leading M365 migration projects for M&A, including email, SharePoint, and OneDrive migrations.

- **Technical Expertise:** Comprehensive knowledge of Microsoft 365 architecture, including Office 365, Windows 10 & 11, and Enterprise Mobility + Security. Power Platform and Microsoft Co-pilot knowledge would be additional advantages.
- **Project Management:** Strong project management skills, capable of leading complex projects from conception to completion. Ability to drive the vendor partners.
- **Communication Skills:** Excellent verbal and written communication skills, with the ability to convey complex technical concepts to non-technical stakeholders effectively. **Problem-Solving:** Strong analytical and problem-solving skills, with the ability to troubleshoot and resolve complex technical issues.
- **Collaboration:** Ability to work collaboratively with cross-functional teams and build strong relationships with stakeholders. **Certifications:** TOGAF, IASA for architecture, Relevant Microsoft certifications, in M365 and Azure are highly desirable.

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Division

Operations

Business Unit

Universal Hierarchy Node

Location

India

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Technology Transformation

Job Type

Full time

Employment Type

Regular

Shift Work

No

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