

# Scientific Writer, Content

Job ID

REQ-10050981

Jun 25, 2025

India

## Summary

The role of Scientific Writer – Content involves updating / creating scientifically / medically accurate content for commercial and medico-marketing assets such as newsletters, RTEs, civics, social media posts, websites, digital and print brochures, banners, etc. This person will be required to update the content for existing / new assets for Novartis Brand / products such that they reflect the most recent changes to Important Safety Information (ISI) / Prescribing Information (PI) / Other reference documents. These updates need to be consistent with the stringent MLR guidelines and specifications (MedicalLegal-Regulatory).

## About the Role

**Location – Hyderabad #Hybrid**

### About the Role:

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### Key Responsibilities:

- Update, edit, and develop scientific content for medico-marketing platforms and assets, while ensuring that the materials adhere to current ISI / PI, MLR and other reference guidelines.
- Collaborate with project managers and creative teams to deliver the assigned marketing materials with accuracy, clarity, consistency and in alignment with MLR, other regulatory and company policy.
- Support 2 to 5 brands simultaneously, ensuring time-bound and efficient label changes / updates to the US marketing materials.
- Periodically handle high-pressure work if multiple projects are running simultaneously to deliver within the strict timelines as regulated by US FDA / Project specifications.
- Gather requirements and clear understanding from Scientific Reviewers, Brand Content Owners, Delivery and Project Managers, and other stakeholders to effectively implement required changes.
- Comply with project management activities, such as – but not limited to – following standard operating

procedures (SOPs), marking status updates on production trackers, completing tasks on project management tool, following ways-of-working with other support teams, etc.

- Uphold Novartis Brand standards and other specifications for documentation.
- Ensure exemplary communication and collaboration with colleagues across Novartis NOCCs, while efficiently managing stakeholder expectations and project requirements.
- Think from a continuous improvement mindset – and recommend efficiency / quality improvement ideas for the benefit of the team / business.
- Support the Team Lead in driving site or global initiatives related to automation, AI initiatives, and other ad-hoc projects.

### **Essential Requirements:**

- M.Sc. / M. Pharm / Ph.D. or equivalent Qualification in Medical Sciences
- 1 to 3 years' experience, either with a Global Capability / Operations Center with a Pharmaceutical organization or a consulting organization with Pharma as a client
- Domain: Medical Communications, Medico Marketing, Project Management.
- Preferably 1 year's exposure on working with MLR and US FDA regulated environment.

### **Commitment to Diversity and Inclusion:**

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

### **Accessibility and accommodation:**

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversityandincl.india@novartis.com](mailto:diversityandincl.india@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

US

Business Unit

Universal Hierarchy Node

Location

India

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Marketing

Job Type

Full time

Employment Type

Regular

Shift Work

No

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