

W&D Senior Expert (Temporal)

Job ID
REQ-10053458
May 27, 2025
Mexico

Summary

Supervise the efficiency of logistic processes for Novartis operations, with the aim of maximizing the level of service to our clients by meeting quality, regulatory, safety, and financial requirements.
Responsible for the timely and accurate processing of all third-party logistic activities (Warehouse and Distribution), maintaining strict budget control and generating competitive advantages for the company's business strategies.

About the Role

#LI-Hybrid

Location: Mexico City, Mexico

Relocation Support: This role is based in Mexico City, Mexico. Novartis is unable to offer relocation support: please only apply if accessible.

Key Responsibilities:

- Supervise and Optimize the service level compliance of all Novartis operations (Sale Orders Delivery, promotions, contract manufacturing, etc.), through the verification and control of Warehousing and Distribution operational processes, keeping the budget within target, with variance analysis.
- Design and implement best practices in Warehousing and Distribution to monitor the performance of third parties, ensuring compliance with the main Service Indicators (KPI's).
- Design and implement cost-saving projects in Warehousing and Distribution based on synergies between the three business units.
- Act proactively to meet expectations and satisfy the needs of their internal customers, by establishing good relationships, earning their trust and respect.
- Ensure compliance with Good Warehouse Practices (GWP) and Good Distribution Practices (GDP), adherence to the quality system, regulatory requirements, Safety, as well as all Novartis policies and processes and local laws.
- Facilitate the development, training and coaching of their team members, in order to promote and maintain a talent pool.

Main requirements:

- Bachelor's degree in Logistics, Transportation, Business Administration, International Trade, or a related field
- Minimum 5 years of experience in pharmaceutical warehousing and distribution, ideally with government operations exposure
- Proficient in SAP and Microsoft Office; skilled in project and change management

- Strong knowledge of storage and distribution processes, including handling of controlled and temperature-sensitive products
- Familiar with Good Manufacturing, Warehouse, and Distribution Practices and local regulations (NOM 059, NOM-072, FEUM)
- Experienced in documentation, quality systems, and compliance with pharmaceutical standards.

Desirable Requirements

- Familiarity with critical systems such as HVAC, cold rooms, and transport validation
- Awareness of AI tools such as Copilot and ChatGPT for operational efficiency

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Operations

Business Unit

CTS

Location

Mexico

Site

INSURGENTES

Company / Legal Entity

MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.

Functional Area

Technical Operations

Job Type

Full time

Employment Type

Regular

Shift Work

No

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Ajustes de accesibilidad

Novartis tiene el compromiso de trabajar y proporcionar adaptaciones razonables para personas con discapacidad. Si, debido a una condición médica o discapacidad, necesita una adaptación razonable para cualquier parte del proceso de contratación, o para desempeñar las funciones esenciales de un puesto, envíe un correo electrónico a tas.mexico@novartis.com y permítanos conocer la naturaleza de su solicitud y su información de contacto. Incluya el número de posición en su mensaje.

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