

QA Compliance Expert

Job ID
REQ-10054888
Jun 24, 2025
Austria

Summary

The QA Compliance Expert ensures compliance and drives continuous improvement of quality systems related to Data Integrity (DI) and contractor management. This role supports the implementation of efficient, sustainable processes that meet regulatory expectations across the global Novartis product portfolio. This role is open for part-time and job sharing.

About the Role

Key Accountabilities

- Act as site subject matter expert (SME) for all Data Integrity (DI) inquiries and DI training.
- Establish and maintain a network of DI SMEs/Champions across GMP functions (e.g. Manufacturing, QC, Automation).
- Collaborate with DI SMEs/Champions to promote behavioral change and strengthen DI culture; provide quality and compliance oversight for material suppliers supporting other NPMG sites
- Identify DI training needs, develop relevant materials, and facilitate training delivery.
- Provide site support for DI-related investigations, escalations, reviews, and audits (internal and external); serve as SME for DI and contractor/supplier management during audits/inspections
- Lead and monitor execution of the site DI Plan, including communication and engagement activities; report progress to site leadership.
- Manage contractor qualification and oversight (quality agreements, audits, risk assessments, surveillance planning).
- Align with contractor managers across the campus to ensure consistency and best practices; support implementation of global processes related to DI and contractor/supplier management

Essential Requirements:

- At least 3 years or more experience in QA
- Work experience in a GMP regulated environment in the pharmaceutical industry
- Good communication skills, Experienced problem solving
- Continued learning (dynamic knowledge development)
- Takes over responsibility and delivers reliably
- Teamwork: Good Cooperation with different Departments and Functions
- Fluent knowledge of English language (written and spoken)

Why Novartis?

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our

associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

You'll receive:

You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook. <https://www.novartis.com/careers/benefits-rewards>

In addition to a market-competitive base salary, we offer an attractive incentive program, a modern company pension scheme, childcare facilities, learning and development opportunities as well as worldwide career possibilities within the Novartis group. In accordance with Austrian law, we are obliged to disclose the minimum salary as stated in the collective bargaining agreement. For this position the minimum salary is € 65.605,54/year (on a full-time basis). The actual salary will be significantly higher, as we strive to maintain a competitive position in the market and consider your previous experience, qualifications and individual competencies.

We are open for part-time and job-sharing models and support flexible and remote working where possible.

Commitment to Diversity & Inclusion:

Novartis is committed to building an outstanding, inclusive working environment and diverse teams, representative of the patients and communities we serve.

Adjustments for Applicants with Disabilities:

If because of a medical condition, physical disability or a neurodiverse condition you require an adjustment during the recruitment process, please reach out to disabilities.austria@novartis.com and let us know the nature of your request as well as your contact information. The support which we can provide will include advice on suitable positions as well as guidance at all stages of the application process. Austrian law provides candidates the opportunity to involve the local disability representative, Behindertenvertrauensperson (BVP), in the application process. If you would like to request this, please let us know in advance as a note on your CV.

Join our Novartis Network:

If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

<https://talentnetwork.novartis.com/network>

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Business Unit
Innovative Medicines
Location
Austria
Site
Schafftenau
Company / Legal Entity
AT33 (FCRS = AT033) Novartis Pharmaceutical Manufacturing GmbH
Functional Area
Quality
Job Type
Full time
Employment Type
Regulär
Shift Work
No
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Unterstützungen für BewerberInnen mit Behinderungen

Wenn Sie aufgrund einer Erkrankung, einer körperlichen Behinderung oder eines neurodiversen Zustandes eine Unterstützung bei verschiedenen Teilen des Rekrutierungsprozesses benötigen, wenden Sie sich bitte an disabilities.austria@novartis.com und teilen Sie uns die Art Ihrer Anfrage sowie Ihre Kontaktinformationen mit. Unsere Unterstützung umfasst die Beratung zu geeigneten Positionen sowie die Begleitung bei allen Phasen des Bewerbungsprozesses. Das österreichische Gesetz sieht die Möglichkeit vor, die örtliche Behindertenvertrauensperson (BVP) in das Bewerbungsverfahren einzubeziehen. Wenn Sie dies wünschen, teilen Sie uns dies bitte vorab als Vermerk in Ihrem Lebenslauf mit.

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