

Manager, Demand Forecasting (Clinical Supply Chain)

Job ID
REQ-10056038
Jul 01, 2025
Mexico

Summary

The Clinical Supply Manager provides support for strategic planning, forecasting, and managing activities related to the procuring, packaging and The Manager, Clinical Supply Chain (Demand Forecasting) ensures timely availability of clinical supplies

by managing demand forecasts, tracking inventory, updating dashboards, and overseeing the ordering

of investigational and commercial drugs. This role focuses on reducing drug waste, aligning supply

strategies with clinical timelines, and collaborating with internal teams to ensure compliance, resolve issues, and drive performance through key metrics.

About the Role

This role is based in Mexico City, Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

Key Responsibilities:

- **Forecasting:** Maintain accurate demand forecasts to ensure availability of clinical supplies while minimizing excess inventory and reducing waste.
- **Procurement:** Oversee the ordering of investigational medicinal products (IMP) and commercial drugs, ensuring timely and cost-effective delivery of high-quality materials. Facilitate import requirements by coordinating logistics documents.
- **Inventory Management:** Monitor and maintain inventory levels to ensure adequate supply for ongoing and upcoming clinical trials.
- **Budget Management & Forecasting:** Maintain budget forecasts to ensure accurate financial planning and control of clinical supply chain expenses. including Purchase Orders (PO), and invoice approval.
- **Vendor Management:** Establish and maintain relationships with approved third-party vendors and global supply partners, ensuring they meet performance standards and contractual obligations.
- **Cross-functional Collaboration:** Work closely with internal teams, including operations, quality assurance, and clinical operations, to ensure seamless coordination of supply chain activities.

- Compliance: Ensure all supply chain activities comply with relevant regulations, guidelines, and company policies.
- Problem-solving: Address and resolve supply chain issues and challenges promptly and effectively.
- Reporting: Prepare and present regular reports on supply chain performance, including key metrics and improvement initiatives.
- Drives and Manages KPI: Drive and manage key performance indicators (KPI) to ensure optimal supply chain performance..

Essential Requirements:

- Advanced English, level C1 – C2
- Candidate must have minimum of 5 years of experience in supply chain management, preferably within the clinical trials or pharmaceuticals industry.
- Bachelor's degree in Supply Chain Management, Business Administration, Life Sciences, or a related field.
- Strong knowledge of supply chain management principles and best practices.
- Excellent project management and organizational skills.
- Proficient in data analysis and demand forecasting techniques.
- Familiarity with regulatory requirements related to clinical supply chains.
- Effective communication and interpersonal skills.
- Ability to work collaboratively in cross-functional teams.
- Detail-oriented with strong problem-solving abilities.
- Technical Proficiency: Competency in supply chain management software and Microsoft Office Suite.
- Proven ability to work independently and ability to collaborate and work effectively in teams.
- Demonstrated ability to support multiple projects.

Commitment to Inclusion

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Novartis is committed to work with and provide reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to tas.mexico@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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Division

Operations

Business Unit

Universal Hierarchy Node

Location

Mexico

Site

INSURGENTES

Company / Legal Entity

MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

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Accessibility and accommodation

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