

Senior Scientific Writer I

Job ID
REQ-10056418
Jul 03, 2025
India

Summary

To write, support and manage projects to prepare high quality medical and scientific communications including, literature review, abstracts, posters, slide sets, Manuscripts for publication/ presentation at congresses or assets to be used by internal medical teams.

About the Role

Location – Hyderabad #LI Hybrid

Major Responsibilities:

- Prepare literature review, abstracts, posters, and slide sets working from various data sources including clinical study reports, patient profiles etc.
- Timely preparation of publications to satisfy regulatory requirements for publication of clinical trial results, to increase customer awareness of company products, and to support marketing activities.
- Performs quality control (QC) checking / proof reading of above documents to meet defined expectation.
- Manages multiple assigned projects at one time.
- Obtains feedback from customers.
- Complies with and support the group's project management tool, standards, policies and initiatives.
- Follows Novartis specifications for documentation, specifically Novstyle, templates etc. Follows and track clinical trial milestones for assigned projects.
- Maintains records for all assigned projects including archiving. Maintains audit, SOP and training compliance. Performs additional tasks assigned.

Minimum Requirements:

Education

Minimum: healthcare professional degree or degree in a healthcare-related field

Desirable: advanced degree (PhD, PharmD, MD) in life science/healthcare

Experience Required

3-5 years' experience in scientific writing preferably in the pharmaceutical industry

Skills/Qualifications

Demonstrated ability to establish effective working relationship in a matrix and multicultural environment.

Strong customer-oriented mindset.

Why Novartis: Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

You'll receive: You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook. <https://www.novartis.com/careers/benefits-rewards>

Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Join our Novartis Network: If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here: <https://talentnetwork.novartis.com/network>.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Finance

Business Unit

Universal Hierarchy Node

Location

India

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

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Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversityandincl.india@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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