

# Associate Medical Director

Job ID  
REQ-10056814  
Jul 01, 2025  
USA

## Summary

**Location:** Remote: This position can be based remotely in US. Please note that this role would not provide relocation as a result. The expectation of working hours and travel (domestic and/or international) will be defined by the hiring manager.

## About the Role

Come to an industry leader where you will provide critical input into strategic planning, tactical planning and implementation, as well as budget planning.

The Associate Medical Director will drive strong collaboration and co-leadership of the program with Global, US Medical, US Marketing, and US Sales colleagues. Specific responsibilities may include development and execution of the external Medical engagement strategy, collaborate on execution of advisory boards and other meetings with Medical Experts, development of external Medical communications strategy/implementation for the program, orchestrating congress activities, and various internal and external presentations.

## Major Accountabilities:

- Lead the development and implementation of the External Engagement Plan for Medical program: Medical experts, investigators, academic and large practices, etc. Collaborate with professional societies and AdBoard leads to integrating strategy in the plan.
- Support US medical congress strategy: Medical initiatives (i.e., booth, meetings, symposium) at US congresses. Represent US and collaborate with the global team for key international congresses with US team attendance.
- Serve as a connection between medical directors, therapeutic area experts, field-based teams, and external stakeholders, ensuring impactful and compliant interactions that drive scientific exchange and gather insights on unmet needs in the AFib, stroke and antithrombosis landscape
- Collaborate in the establishment and ongoing operation of a cross-portfolio advisory board, led by cross-functional CV stakeholders. Partner with the champions of this initiative, ensuring aligned objectives, fostering cross-sector collaborations, and delivering impactful outcomes for the CV TA. Ensures design and execution of all medical activities according to P3 compliance guidelines.
- Implement and consolidate collaborative medical strategic partnerships with leading SPAF and stroke-focused medical societies, in collaboration/alignment with Medical activities
- Serve as a cross-functional partner for external engagements focused on the above brand initiatives, including internal partnerships with patient advocacy, public affairs, etc.
- Represent the US medical voice at internal forums. Partner closely with US and Global stakeholders to provide US Medical input for external engagement strategy
- Other medical affairs related roles and responsibilities may be assigned as applicable and feasible.

**Experience required:****Minimum Requirements:**

- 3 years experience in clinical development and/or medical affairs roles in the biotech or pharmaceutical industry or academic institution/clinical practice.
- Strong knowledge of cardiovascular disease preferred.
- Clinical research experience – including concept and protocol development – conducted in a pharmaceutical or equivalent environment is strongly preferred.
- Solid understanding of clinical trial operations and experience driving patient recruitment solutions, is strongly preferred.
- Strong track record of positive, productive interactions with Medical Experts and Investigators.
- Established relationships with Medical Experts and Professional Societies in Cardiovascular space is preferred.
- Demonstrated ability to build trusting working relationships with external medical stakeholders.
- Demonstrated track record of managing cross functional projects.
- Excellent interpersonal and relationship management skills.
- Demonstrated ability to effectively interact and work collaboratively with multiple cross functional teams.
- Demonstrated problem-solving skills and comfort with complexity.
- Demonstrated strategic, analytical and conceptual thinking ability.
- Strong organizational, decision-making and process management skills.
- Demonstrated ability to manage multiple priorities.
- Proven ability to build productive relationships and teams internally and externally.

**Education:**

- Bachelors or equivalent 4-Year University Degree required.
- Doctorate level degree (MD, PharmD, DO, or PhD in Health Sciences or related field) or Nurse Practitioner (NP)/ Physician's Assistant (PA) degree with significant relevant clinical experience required.
- Medical Degree (MD) or equivalent preferred.

**Novartis Compensation and Benefit Summary:**

The pay range for this position at commencement of employment is expected to be between \$160,300.00 and \$297,700.00 per year; however, while salary ranges are effective from 1/1/24 through 12/31/24, fluctuations in the job market may necessitate adjustments to pay ranges during this period. Further, final pay determinations will depend on various factors, including, but not limited to geographical location, experience level, knowledge, skills and abilities. The total compensation package for this position may also include other elements, including a sign-on bonus, restricted stock units, and discretionary awards in addition to a full range of medical, financial, and/or other benefits (including 401(k) eligibility and various paid time off benefits, such as vacation, sick time, and parental leave), dependent on the position offered. Details of participation in these benefit plans will be provided if an employee receives an offer of employment. If hired, employee will be in an "at-will position" and the Company reserves the right to modify base salary (as well as any other discretionary payment or compensation program) at any time, including for reasons related to individual performance, Company or individual department/team performance, and market factors.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?  
<https://www.novartis.com/about/strategy/people-and-culture>

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The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an e-mail to [us.reasonableaccommodations@novartis.com](mailto:us.reasonableaccommodations@novartis.com) or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Division

US

Business Unit

Universal Hierarchy Node

Location

USA

State

Remote, US

Site

Remote Position (USA)

Company / Legal Entity

U014 (FCRS = US014) Novartis Pharmaceuticals Corporation

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

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