

# Manager, Post Production & Video Services

Job ID  
REQ-10008666  
Jun 17, 2024  
India

## Summary

Manager, Post Production & Video Services Location: Hyderabad, India Closing Date for Applications: 7th of June 2024 About the Role: As the Video and Digital Production Team's lead postproduction coordinator and motion graphics expert, the Manager, Postproduction & Video Services will help concept, design, and be responsible for postproduction on video projects that elevate the Novartis brand story to global audiences. They will collaborate closely with company leadership, the creative team, and act as a conduit to an external creative agency to bring to life creative concepts that transcend typical corporate communications, amplify our brand story, and illuminate our human impact on a global scale.

## About the Role

### Key Responsibilities:

- Own the relationship with external creative agency to support Corporate Affairs postproduction efforts for still and motion content (editing, motion graphics, color, sound, retouching, etc.)
- Serve as lead motion graphics artist for Corporate Affairs and secondary editor for high-profile video content across Corporate Affairs.
- Work with writers, directors, freelancers, and business partners to bring to life visionary storytelling projects and campaigns to reach diverse, global audiences.
- Consult with and offer creative guidance to business partners to improve production value and outcomes. Follow and ensure adherence to standardized process for collection, review, and approval of videos and animations.
- Drive innovation ways of developing decks for business and communications with the use of animation and motion graphics content. Deliver video/animation content that demonstrate quality and understanding of target audience needs contributing to a positive customer experience.
- Ensure video content and plans are aligned with the overall Novartis and Affairs strategy, tone of voice, and brand guidelines. Identify and build innovative processes to simplify, standardize and drive efficient design operations activities that are most relevant and accessible for stakeholders.
- Contribute to a high performing team, with excellent quality standards and a collaborative attitude to achieve business objectives. Help build digital asset management system.
- Organize and manage video projects proactively in the digital asset management system for easy access and usage for the Video and Digital Production team.

## Essential requirements

- Fluency in English. Other languages are a plus
- 8-10 years in as a video editor or motion graphics artist as a freelancer or at a creative agency
- Extensive portfolio of high-end commercial, documentary or feature editing work (more important than years of experience)
- Expert video editor, motion graphics artist and extensive knowledge of complex postproduction workflows
- Skills as colorist, imaging tech, or retouches are a big plus
- Appetite to take on duties beyond those outlined in this description in order to fill gaps on production
- Excellent organizational and multitasking skills. Strong problem-solving skills and initiative. Ability to work independently and take ownership of tasks
- Good team player; committed to high-quality output and positive vibes
- Vendor & project management

## Why Novartis:

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: [https://www.novartis.com/about/strategy/people and culture](https://www.novartis.com/about/strategy/people-and-culture)

## Commitment to Diversity & Inclusion:

*We are committed to building an outstanding, inclusive work environment and diverse teams 'representative of the patients and communities we serve.*

## Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversityandincl.india@novartis.com](mailto:diversityandincl.india@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

## Join our Novartis Network:

If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

<https://talentnetwork.novartis.com/network>

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>

Division

Corporate Affairs

Business Unit

CTS

Location

India

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Communications & Public Affairs

Job Type

Full time

Employment Type

Regular

Shift Work

No

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