

Manager - RDF COE

Job ID
REQ-10012199
Jun 23, 2024
India

Summary

-To support the business within a country with complex analysis, reporting, forecasts etc. (typically very large to large revenue) and provide expert advice within a core FRA process/ area/ technology

About the Role

About the role: The Manager in the RDF COE will be responsible to lead operational support to Country /cluster Clinical Operations and Finance teams by supporting site payment process, monitoring, coordinating and tracking clinical trial spend and controls.

Key responsibilities:

- To be the primary subject matter expert (SME) for all the supporting country / cluster, and will offer training and support for the process to new associates.
- Lead & drive investigator/clinical trial related payment requests with support from AM/SFA/FAs as per conditions set on investigator Clinical Trial Agreement (CTA)/Schedule A and other internal clinical data base in accordance with company SOP/WP, financial policies, standards and requirements.
- Acts as SPOC, clinical team business partners & SME to ensure compliance and provides operational support for all payment-related issues and queries for all studies.
- Lead, support, drive, track and monitor various assigned CPO PKIs
- Provide accountable and clear records for audit trail.
- Generate, track & monitor various management reports with deep dive analysis ensuring DCM compliance and High standard process efficiency & quality.
- On-Board the new joiners in the team with the relevant process being SME in the process & provide constructive Multi-Rater feedback for Hyderabad associates performance to help identify training needs if appropriate.
- Promotes seamless communication between Finance Analysts and members within and across Medical department

Essential Requirement:

- CA / MBA (Finance) or Equivalent/University Degree ideally in accounting, finance, or economics.
- Minimum of 10+ years working experience
- People management

Desirable Requirements:

- Ability To Influence Key Stakeholders.
- Critical Thinking.
- Financial Accounting.
- Financial And Management Reporting.
- Process Optimization

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Division

Finance

Business Unit

CTS

Location

India

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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