

Sr. Specialist LDC Resource Management

Job ID
REQ-10013888
Jul 09, 2024
Czech Republic

Summary

Execute and drive the approved initiatives and implement the process improvements. -Data analysis to provide insights and reporting activities.

About the Role

Major accountabilities:

- Support the Heads and their teams in running the day-to-day management activities.
- Manage the execution of key operational processes for the LDC Program as: financial reporting and budgeting planning, hiring and location strategy, people development and upskilling, training, and communications, etc. to ensure smooth running of the business and achievement of operational targets.
- Monitor the Function's overall performance (services, quality, and financials) and proactively identify opportunities to increase service levels and mitigate any functional level risks or issues.
- Support the adoption of Ways of Working implemented on a local or global level in line with organizational direction.

Key performance indicators:

- Timely and accurate LF reviews and budgeting process.
- Operational targets (including Talent, HC, I2P, Project and Service Delivery, Financials, Risk and Compliance, etc.) are met.
- Effective collaboration model in place within and across LDC Program
- Adoption of New WoW by the Function (portfolio productization, number of associates trained/squad camps).

Minimum Requirements:

Work Experience:

- Influencing without authority.
- Financial Management.
- Track record delivering global solutions at scale.

Skills:

- Analytical Thinking.
- Business Acumen.
- Change Management.
- Influencing.

- IT Governance.
- Organization Development.
- Planning.
- Presentation Skills.
- Servant Leadership.
- Stakeholder Management.

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Division

Operations

Business Unit

CTS

Location

Czech Republic

Site

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o

Job Type

Full time

Employment Type

Regular

Shift Work

No

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