

Order to Cash Radioligand Therapy Sr. Specialist

Job ID
REQ-10018323
Aug 06, 2024
Mexico

Summary

1100+! Number of employees in 11 countries of Adacap which is part of Novartis Brand.
At Radioligand therapy, we are reimagining nuclear medicine and cancer care.

In this role, you will be responsible for the complete end-to-end Order to Cash (O2C) related processes and controls for the US. Cash Applications and invoicing will play a critical role in managing the O2C process. This position requires strong attention to detail, analytical skills, and be proficient in utilizing financial systems.

About the Role

Your responsibilities include, but are not limited to:

- Generate and distribute invoices to customers on a timely basis, ensuring accuracy and adherence to contractual terms.
- Apply cash receipts from customers to their respective accounts using Microsoft Dynamics or other relevant financial systems.
- Reconcile customer accounts to ensure accuracy of transactions and resolve any discrepancies or issues.
- Collaborate with internal stakeholders, such as sales, customer service, and supply chain teams, to address any order or invoicing-related queries or concerns.
- Investigate and resolve payment discrepancies or issues, including short payments, overpayments, and deductions.
- Manage day-to-day activities and coordination with the team and stakeholders
- Provides timely assistance and customer-oriented support for incoming queries and issues from Novartis stakeholders and customers
- Interacts proactively with all necessary functional areas of the NOCC to ensure appropriate accounting, financial practices, and reporting, particularly during MEC
- Promotes, supports, and engages in Continuous Improvement and Harmonization with aim on best practices and efficiency increase
- Prepare periodic reports on cash application, invoicing, and accounts receivable aging for management review.

Minimum requirements

What you'll bring to the role:

- Bachelor's degree in finance, accounting, or a related field
- Proven experience to cash processes, specifically in cash applications and invoicing.

- +2 years relevant experience in O2C
- Good knowledge of MS Office tools
- Microsoft AX (D365) knowledge is a plus
- Problem solving skills, communication, organization skills
- Demonstrated ability to work effectively in a multi-national
- Ability to work independently and prioritize tasks effectively in a fast-paced environment.

Language

Inglés

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Finance

Business Unit

CTS

Location

Mexico

Site

INSURGENTES

Company / Legal Entity

MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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Ajustes de accesibilidad

Novartis tiene el compromiso de trabajar y proporcionar adaptaciones razonables para personas con discapacidad. Si, debido a una condición médica o discapacidad, necesita una adaptación razonable para

cualquier parte del proceso de contratación, o para desempeñar las funciones esenciales de un puesto, envíe un correo electrónico a tas.mexico@novartis.com y permítanos conocer la naturaleza de su solicitud y su información de contacto. Incluya el número de posición en su mensaje.

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1. <https://www.novartis.com/about/strategy/people-and-culture>
2. <https://talentnetwork.novartis.com/network>
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