

# Procure to Pay Operational Excellence Manager

Job ID  
REQ-10020073  
Aug 30, 2024  
Mexico

## Summary

Ayudar a la empresa dentro de un país con análisis complejos, informes, previsiones, etc. (generalmente ingresos muy grandes a grandes) y proporcionar asesoramiento experto dentro de un proceso/área/tecnología de FRA central

## About the Role

Your key responsibilities include, but are not limited to:

- **Focus on Data Analytics:** Responsible for overseeing and delivering a comprehensive approach for monitoring and reporting the E2E P2P process. Drives a control-focused mindset, Ensures reporting program that provides consistent global view of operational and strategic KPIs.
- **Drive through data, performance Management and Service Delivery:** Provides services at expected levels with a clear customer service mindset. Deliver industry standard best in class performance and a user-friendly End-user experience.
- **Technical/Systems Management** - Oversees system landscape and serves as system SME. Based on operational excellence metrics, ticket analysis, identifies P2P system enhancements and ensures operational efficiency.
- **Solution Center Management:** Responsible for seamless delivery of P2P Solution Center (SC) services. Ensures local/global KPIs and SLAs are met, managed and improved. Ensures E2E P2P process knowledge retention and a high level of training is provided to SC associates. SME on E2E process. Ensure advisement of end users and external suppliers on compliance to E2E policies and procedures.
- **Project Management/Team Management** - Demonstrate experience in planning and leading projects utilising project management techniques, with strong interpersonal and understanding of technical requirements. Extensive experience in organizational design and people management and development, with the ability to motivate and empower teams. Drive projects in partnership with teammates and in consideration of E2E process.

## Minimum Requirements:

- CPA and/or MBA
- 9+ Yr. Work experience
- Previous Management Role in Finance, Accounts Payable, and/or Procurement Function
- Seasoned Experience with Ariba/SAP/BI or similar systems

- Seasoned Experience in Project Management and Process Improvements
- Seasoned Experience in managing remote 3rd party supplier relationships
- Previous Experience with Reporting and Analysis
- Previous Experience dealing with internal and external auditors
- Experience with SOX and control matrixes

*Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.*

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Finance

Business Unit

CTS

Location

Mexico

Site

INSURGENTES

Company / Legal Entity

MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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## Ajustes de accesibilidad

Novartis tiene el compromiso de trabajar y proporcionar adaptaciones razonables para personas con discapacidad. Si, debido a una condición médica o discapacidad, necesita una adaptación razonable para cualquier parte del proceso de contratación, o para desempeñar las funciones esenciales de un puesto, envíe un correo electrónico a [tas.mexico@novartis.com](mailto:tas.mexico@novartis.com) y permítanos conocer la naturaleza de su solicitud y su información de contacto. Incluya el número de posición en su mensaje.

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!important; } } @media screen and (min-width: 768px){ iframe{ height: 34vh !important; } }

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1. <https://www.novartis.com/about/strategy/people-and-culture>
2. <https://talentnetwork.novartis.com/network>
3. <https://www.novartis.com/careers/benefits-rewards>
4. [https://novartis.wd3.myworkdayjobs.com/es/Novartis\\_Careers/job/INSURGENTES/Procure-to-Pay-Operational-Excellence-Manager\\_REQ-10020073](https://novartis.wd3.myworkdayjobs.com/es/Novartis_Careers/job/INSURGENTES/Procure-to-Pay-Operational-Excellence-Manager_REQ-10020073)
5. <mailto:tas.mexico@novartis.com>
6. [https://novartis.wd3.myworkdayjobs.com/es/Novartis\\_Careers/job/INSURGENTES/Procure-to-Pay-Operational-Excellence-Manager\\_REQ-10020073](https://novartis.wd3.myworkdayjobs.com/es/Novartis_Careers/job/INSURGENTES/Procure-to-Pay-Operational-Excellence-Manager_REQ-10020073)