

# Source to Pay Global Process Owner - Lead Reporting & Analytics

Job ID  
REQ-10020869  
Sep 18, 2024  
Czech Republic

## Summary

The S2P GPO - Lead Reporting & Analytics will drive excellence in Source to Pay (S2P) data usage across the organization. This role will focus on enhancing the analytical capabilities within S2P, supporting data-driven decision-making. The role will also guide the Reporting & Analytics operating model, working collaboratively with regional service delivery teams and global Digital FRA to ensure it aligns with and supports the overall S2P and FRA strategy and business objectives.

## About the Role

### Key Responsibilities:

- Sets and owns the strategic S2P Reporting & Analytics roadmap. Establish and maintain robust governance frameworks for S2P KPI and Analytics to ensure consistency, accuracy, and compliance across all reporting activities.
- Oversee the development and implementation of S2P dashboards, predictive analytics, and actionable insights that drive process compliance and continuous improvement.
- Facilitate the transformation of S2P into a data-driven function by championing training programs, sharing best practices, and promoting community exchanges.
- Provide strategic guidance on the Reporting & Analytics operating model, including standard/ad-hoc reporting, delivery structures, and RACI matrices.

Influence the adoption of best practices and tools in reporting and analytics across regions, promoting standardization, consistency and data-driven decision-making.

- Partner with the FRA Data & Digital team to ensure S2P KPIs and analytics is utilized effectively by above-process performance management and digital assurance, in alignment with the overall FRA strategy.
- Build strong partnerships with regional service delivery teams to ensure that reporting and analytics practices are consistent and support the S2P strategy.
- Collaborate with other process Reporting & Analytics leads to set standards, promote best practice and leverage common platforms
- Drive continuous improvement initiatives within S2P reporting and analytics to enhance accuracy, efficiency, and strategic impact.

- Monitor industry trends and benchmark S2P reporting practices against best-in-class standards to ensure ongoing innovation and relevance.

### **Key Requirements:**

- Bachelor's degree in Finance, Data Analytics, Business Administration, or a related field.
- Proven experience in a reporting and analytics role, ideally within a global S2P or procurement function, with a strong understanding of global standards and best practices.
- Strong understanding of KPI frameworks and data-driven decision-making.
- Excellent governance and project management skills, with experience in managing complex, cross-functional initiatives.
- Ability to collaborate in a global environment across different levels of the organization and with diverse teams, including global, regional, and in-country groups.
- Strong communication and presentation skills, with the ability to translate complex data into actionable insights for senior stakeholders.
- Experience in S2P or procurement processes within the pharmaceutical or healthcare industry.
- Familiarity with advanced analytics and data visualization tools, such as Celonis, Alteryx, Power BI, Qlik, Tableau, or similar.

### **You'll receive: (Applicable for Prague)**

Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement) ; 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program – choice of benefits from Benefit Plus Cafeteria in the amount of 12,500 CZK per year; Meal vouchers in amount of 105 CZK for each working day (full tax covered by company); Car Allowance; MultiSport Card, Employee Share Purchase Plan. Find out more about Novartis Business Services: <https://www.novartis.cz/>

### **Accessibility and accommodation:**

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in any order to receive more detailed information about essential functions of a position, please send an e-mail to [inclusion.switzerland@novartis.com](mailto:inclusion.switzerland@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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Division

Finance

Business Unit

CTS

Location

Czech Republic

Site

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o

Alternative Location 1

Hyderabad (Office), India

Alternative Location 2

INSURGENTES, Mexico

Alternative Location 3

Selangor, Malaysia

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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