

# Assoc Dir DDIT IM Americas Portfolio Mgm

Job ID  
REQ-10022567  
Oct 04, 2024  
Mexico

## Summary

-Communicates EPM standards and monitor the adherence to those standards -Collabrating on communicating new features, process changes and roadmap. -Provides insights and data to EPM leadership and stakeholders -Lead the community of practice forums -Identifies opportunities for process and product improvement -Acts as SME in new feature testing and solution validation

## About the Role

### Major accountabilities:

- Support the Global Head of Function or Head team member(s) in day-to-day management -Lead the improvements key operational processes for the Function in the area of portfolio management -Anticipate improvements to maximize customer satisfaction.
- Drive the adoption of the new Ways of Working with the new solution selected for EPM -Serve as point of escalation, review and approval for key issues and decisions.

### Key performance indicators:

- Operational targets (including Service Delivery, Financials, Risk and Compliance, etc.) are met -Effective collaboration model in place within and across community of practice -Improvement targets met archiving productivity target/ROI.
- Maintain operational support costs in align with TT objectives -Implementation of CSI in line with TT objectives conducting to operation excellence and costs reduction

### Minimum Requirements:

#### Work Experience:

- Strategy Development.
- Influencing without authority.
- Collaborating across boundaries.
- Interactions with senior management.
- Multi-national global experience.
- Track record delivering global solutions at scale.

#### Skills:

- Analytical Thinking.
- Change Management.
- Communication Skills.

- Consulting.
- Data Analysis.
- Data Visualization.
- Financial Modeling.
- Influencing Skills.
- IT Portfolio Management.

**Languages :**

- English.

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Division

Operations

Business Unit

CTS

Location

Mexico

Site

INSURGENTES

Company / Legal Entity

MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.

Functional Area

Technology Transformation

Job Type

Full time

Employment Type

Regular

Shift Work

No

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