

# Medical Manager

Job ID  
REQ-10023455  
Oct 01, 2024  
Mexico

## Summary

Location: Mexico City

About the role:

We are seeking a Medical Manager who will lead the design, implementation and execution of Medical Affairs plans for Cardiology, providing scientific information, helping design & prioritize clinical studies, building educational dialogue with KOLs and regulatory partners.

## About the Role

### Key Responsibilities:

- Ensure medical enquiries are responded to in a high quality, timely manner, and in accordance with applicable standards; establish response documents for frequently asked questions.
- Provide medical/scientific input into the development and execution of clinical trial or clinical research related activities, including initiation and oversight of clinical studies / clinical research within the respective therapeutic area.
- Support country strategy for Non-Interventional Studies/Investigator Initiated Trial activities.
- Coordinate review and approval of medical materials and locally developed promotional materials; ensure medical materials provided from global or region for partner engagement and events are tailored to local needs and reviewed/approved per local/P3 guidelines.
- Ensure medical insights are provided to cross functional groups, including, but not restricted to: Pharmacovigilance, Regulatory affairs, Market Access, QA, Commercial teams, Brand team and others.
- Responsible for risk identification and assessment, mitigation planning as well as implementation and monitoring of internal controls within the area of responsibilities.

### Essential Requirements:

- University degree in life science is mandatory, physician (MD) is desirable
- Validated experience in similar roles
- Partner engagement
- Deep understanding of national Healthcare System
- Proficient in English & Spanish
- Cross-functional collaboration
- Strategic mindset / agile learning
- Availability to do up to 30% of field work

### Benefits and rewards

Read our handbook to learn about all the ways we'll help you thrive personally and professionally:

<https://www.novartis.com/careers/benefits-rewards>

### **Commitment to Diversity and Inclusion**

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

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Division

International

Business Unit

Innovative Medicines

Location

Mexico

Site

INSURGENTES

Company / Legal Entity

MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

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### **Accessibility and accommodation**

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