

# Process Expert (m/f/d)

Job ID  
REQ-10026461  
Oct 24, 2024  
Austria

## Summary

Process Expert (m/f/d )

Location: Schaffenau, Tyrol, #LI-Hybrid

We are seeking a Process Expert (m/f/d ) to help us to ensure execution of processes, and to allow continuous improvements in quality, productivity, and efficiency.

This role will work directly with the Process Support Unit and reports to the Senior Process Expert.

## About the Role

### Key Responsibilities:

Your responsibilities include, but are not limited to:

- Provide support in the coordination and production of biopharmaceuticals (Compounding & filling) as well as in GMP processes.
- Preparation of production supporting documents, as well as for internal and regulatory inspections.
- Ensure real time shop floor support and the completion of production operations on time, in accordance with the documentation and in compliance with GMP, SSE and 5S rules.
- Collaboration and management of improvement projects in the production environment.
- Preparation / execution of training for production personnel regarding industrial hygiene, GMP and safety.
- Technical control of the execution / interpretation of study results as well as provision and evaluation of process relevant data.
- Handling of deviations, implementation / coordination of defined actions as well as implementation of approved change requests.

### Role Requirements:

- Completed studies in the field of Process Engineering, Biotechnology, Biology, Pharmaceutical Technology, Technical Chemistry, Pharmacy (or comparable studies), min. Bachelor's degree.
- GMP knowledge.
- Proficiency in English and German (spoken & written).

### Desirable Requirements:

- First experience in the pharmaceutical industry, preferably manufacturing of large molecules or development.

## **Why Novartis?**

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

## **You'll receive:**

You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook. <https://www.novartis.com/careers/benefits-rewards>

In addition to a market-competitive base salary, we offer an attractive incentive program, a modern company pension scheme, childcare facilities, learning and development opportunities as well as worldwide career possibilities within the Novartis group. In accordance with Austrian law, we are obliged to disclose the minimum salary as stated in the collective bargaining agreement. For this position the minimum salary is € 58.199,96 year (on a full-time basis). In most cases, the actual salary will be higher, as we strive to maintain a competitive position in the market and consider your previous experience, qualifications and individual competencies.

We are open for part-time and job-sharing models and support flexible and remote working where possible.

## **Commitment to Diversity & Inclusion: :**

We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

## **Adjustments for Applicants with Disabilities:**

If because of a medical condition, physical disability or a neurodiverse condition you require an adjustment during the recruitment process, please reach out to [disabilities.austria@novartis.com](mailto:disabilities.austria@novartis.com) and let us know the nature of your request as well as your contact information. The support which we can provide will include advice on suitable positions as well as guidance at all stages of the application process. Austrian law provides candidates the opportunity to involve the local disability representative, Behindertenvertrauensperson (BVP), in the application process. If you would like to request this, please let us know in advance as a note on your CV.

## **Join our Novartis Network:**

If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

<https://talentnetwork.novartis.com/network>

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Operations

Business Unit

Innovative Medicines

Location

Austria

Site

Schaftenau

Company / Legal Entity

AT33 (FCRS = AT033) Novartis Pharmaceutical Manufacturing GmbH

Functional Area

Technical Operations

Job Type

Full time

Employment Type

Regulär

Shift Work

No

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## **Unterstützungen für BewerberInnen mit Behinderungen**

Wenn Sie aufgrund einer Erkrankung, einer körperlichen Behinderung oder eines neurodiversen Zustandes eine Unterstützung bei verschiedenen Teilen des Rekrutierungsprozesses benötigen, wenden Sie sich bitte an [disabilities.austria@novartis.com](mailto:disabilities.austria@novartis.com) und teilen Sie uns die Art Ihrer Anfrage sowie Ihre Kontaktinformationen mit. Unsere Unterstützung umfasst die Beratung zu geeigneten Positionen sowie die Begleitung bei allen Phasen des Bewerbungsprozesses. Das österreichische Gesetz sieht die Möglichkeit vor, die örtliche Behindertenvertrauensperson (BVP) in das Bewerbungsverfahren einzubeziehen. Wenn Sie dies wünschen, teilen Sie uns dies bitte vorab als Vermerk in Ihrem Lebenslauf mit.

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