

# Data Steward

Job ID  
REQ-10026533  
Oct 24, 2024  
India

## Summary

We are looking for a skilled and enthusiastic Data Steward with expertise in any of the ETL tools, Databricks, Snowflake SQL, and PySpark to join our innovative team.

As a Data Steward, you will be responsible for designing, implementing, and optimizing scalable data pipelines, ensuring data quality, and building robust data infrastructure.

You will collaborate closely with data scientists, analysts, and other stakeholders to ensure the efficient and reliable flow of data across the organization.

## About the Role

**Location** – Hyderabad #LI Hybrid

### About the Role:

Data steward needs to support multiple data centric activities such as data engineering, data quality, data analytics other data management activities by working closely with business, data strategy teams and IT.

Work under the guidance of Data Manager in agile team to build the data solutions using approved tech stack and should be able to support the ongoing engagements with Novartis business teams.

### Key Responsibilities:

- Creating and maintaining the sanity of the Master Data (e.g., Customer, Products etc.)
- Supporting consolidation/ harmonization of data (master and transactional data). Support setting up business rules for creating and maintaining master data
- Querying, analyzing, and profiling various datasets
- Supporting data migration activities by validating business data and maintaining data pipelines
- Ensure the data quality and process governance.
- Help build & implement data quality checks and KPI reporting. Closely work along with Business partner & liaising with IT for resolving issues
- Ensuring processes documentation in form of SOP's, QC list & Process flows diagrams.

### Essential Requirements:

- Education: Bachelors/ master's in computer sciences/ IT or other quantitative sciences
- 4-6 years' experience in a Global company as data steward, data analyst, data engineer or business analyst
- Bring deep business understanding of pharmaceutical industry and data standards with domain experience in at least one of the following areas – a) Pharma R&D, b) Manufacturing, Procurement and Supply Chain and c) Marketing and Sales. Experience in working in Pharma / Life Science industry strongly preferred
- Hands-on experience in Master Data Management (MDM), Data Stewardship and Data Quality
- Hands-on experience of ETL and programming/scripting skills (SQL, Alteryx, Databricks & Dataiku) for data preparation and analysis, programming/scripting skills (Python) for data preparation and analysis
- Understanding of data modeling (conceptual, logical, and physical) using different data modeling methodologies
- Experience on data wrangling including Ingestion, Unification, Anonymization, Search, Master & Meta Data Management and Governance.
- Foundational understanding of semantic web principles, big data ecosystem, knowledge of AWS, AZURE Stack and basics of NLP would be an advantage
- Act as a data steward supporting multiple use cases, digital lighthouse projects as part of DLC teams collaborating closely with business, data strategy teams and IT
- Demonstrate superior data stewardship skills along with strong business understanding to and thereby help prepare data for the FAIRification process and turn Novartis data sets into Findable, Accessible, Interoperable and Reusable assets.

**Desirable requirements:**

- Proficient with MS office (especially MS Excel). Adept with Agile ways of working. Excellent communication and presentation skills with business stakeholder engagement experience
- Experience in gathering and documenting business requirements

**Why Novartis:** Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

**You'll receive:** You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook. <https://www.novartis.com/careers/benefits-rewards>

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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Division

Operations

Business Unit

CTS

Location

India

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Marketing

Job Type

Full time

Employment Type

Regular

Shift Work

No

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Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversityandincl.india@novartis.com](mailto:diversityandincl.india@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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