

Project Manager DDIT Dev. TRD

Job ID
REQ-10032237
Dec 20, 2024
India

Summary

- Manage the design, deployment, and delivery of projects of medium complexity (determined by budget, timeline, and stakeholder), providing IT solutions that meet business requirements
- Direct project teams (externals) and maintain control of progress, quality, and budget to meet the desired business objectives
- Setup and run all project related meetings and maintain the record of actions, decisions, issues, risks and act the primary point of contact for all project related escalations
- Ensure a smooth transition to operations and the optimal planning and execution of all activities associated with a release.
- Manage diverse set of senior stakeholders in the organization by effectively displaying the excellence in soft skills
- Execute innovative, impactful, cost effective, and measurable programs, tightly aligned to business objectives

About the Role

Key Responsibilities:

- Manage the delivery of internal and outsourced projects from project initiation to transition to operations. Monitor and control project execution, establish project governance, managing risks and issues.
- Ensure effective use of resources and project management methods, tools and practices
- Deliver projects on time and within budget and to meet the desired business objectives.
- Alternatively, may support the provision of services that contribute to managing the enterprise IT project portfolio, including development and implementation of project management standards and training, portfolio reporting and analytics, project management resourcing services, etc.
- Provide transparent and accurate project reporting including overall performance of the project and project documentation completion
- Own project status, issues and risks through appropriate channels / tools and ensures that these are reported back to agreed project governance (e.g., Steering Committee) with focus on required actions, ownership, and risk management.
- Accountable to ensure adherence with Security and Compliance policies and procedures within Project Management service scope
- Collaborate effectively with other teams, DDIT Functions and Domains in the organization, as well as strategic suppliers providing services to the project
- Expertise in supporting Head of Business & Operations in creating the strategic plan and then driving the same towards implementation

Education:

- University degree in Informatics, Computer Sciences, business or similar OR relevant experience
- Certified in PMP or Agile/Scrum or PRINCE 2 is preferred

Experience / Professional requirements

- Prior experience in delivering GxP solutions within GDD Clinical IT landscape is desirable
- Knowledge of clinical development operations systems, processes and tools is desirable
- Ability to work and collaborate in matrixed teams to deliver projects with interdependencies like integration components
- Experience using various project management methodologies
- Strong leadership and interpersonal skills, with the ability to work effectively with cross-functional teams
- Capability to help the Program lead / portfolio lead to structure plan, estimate, deliver, deploy and operate the project as required
- 10+ years of experience in IT Project Management
- Proven capacity to respond to changes which impact the project, deal with uncertainty and proactively problem solve to deliver the best possible outcome
- Ideally this would include experience of these areas in regulated environments, because of the high impact of quality and controls in the pharmaceutical industry. This could include non-Life Sciences work

Commitment to Diversity & Inclusion:

We are committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Accessibility and accommodation

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Division

Operations

Business Unit

CTS

Location

India

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Technology Transformation

Job Type

Full time

Employment Type

Regular

Shift Work

No

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