

# Director, Technical Project Lead

Job ID  
REQ-10033398  
Jan 07, 2025  
USA

## Summary

Position is on-site in Cambridge, MA

#LI-Onsite

About the role:

The Technical Project Leader will, jointly with the CMC team, lead and manage all technical development activities for assigned projects covering small molecules and complex new entities within Technical Research & Development (TRD); represent TRD as core member in global project teams to define the global CMC strategy for the development, submission, approval and life cycle management of a product(s); maximize the support to local programs and partners; lead CMC teams with strong strategic focus, quality & environmental awareness, management capabilities, scientific and technical expertise; act as the TRD representative in complex projects involving external partners and/or highly innovative projects/processes.

## About the Role

### Your responsibilities include, but are not limited to:

Lead the establishment of a scientifically & regulatory sound and business driven CMC project strategy including risk assessments and contingency planning, in line with overall global development project strategy and together with assigned CMC team.

Ensure alignment with departments and functions inside and outside of TRD as well as 3rd parties as appropriate. Drive endorsement of CMC project strategy by respective Novartis boards.

Proactively communicate overall project strategy, key risks, issues and any other critical topics in a timely manner to the appropriate management level, customer and stakeholders.

Ensure that issues are resolved in a timely fashion and not unnecessarily escalated.

Understand and proactively manage the cross-functional aspects of assigned project(s) among departments within and outside TRD (e.g. Regulatory, Safety, Clinical, Production, Research)

Lead the CMC subteam(s) in a complex international matrix organization in line with the culture, values and behaviors of Novartis

Build strong team spirit and promote knowledge exchange within and between teams. Align project objectives and priorities with team(s) members.

Support in- and out licensing of projects by shaping global technical development strategy for post-due diligence projects under negotiation.

### Role Requirements:

- Education: Ph.D. or equivalent in chemistry, biochemistry, biotechnology, biology, pharmacy or related

science.

- Language: Excellent English required (oral & written)
- Minimum of 8 years of experience within the pharmaceutical industry, preferably in the field of technical development; minimum of 5 years of experience in a leadership position
- Demonstrated minimum of 3-5 years project management excellence in technical development department (e.g. several years of experience as CMC project leader or senior line function position) or equivalent experience
- Proven track record in successfully leading interdisciplinary teams, e.g. scientists working on technical or methodological projects (incl. budget control), in Technical R&D or equivalent experience
- Proven ability to work proactively and think strategically, including assessment of business impact of technical decisions
- Excellent verbal and written communication skills with success in building trustful relationships and influencing others in cross-functional areas including stakeholder management
- Excellent knowledge of the Pharma Drug Discovery & Development process

#### **Desired Requirements:**

- Experience in technical development of NCE compounds in the early clinical phases will be preferred

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**Novartis Compensation and Benefit Summary:** The pay range for this position at commencement of employment is expected to be between \$176,400 - \$327,600/year; *however, while salary ranges are effective from 1/1/25 through 12/31/25, fluctuations in the job market may necessitate adjustments to pay ranges during this period. Further, final pay determinations will depend on various factors, including, but not limited to geographical location, experience level, knowledge, skills, and abilities.* The total compensation package for this position may also include other elements, including a sign-on bonus, restricted stock units, and discretionary awards in addition to a full range of medical, financial, and/or other benefits (including 401(k) eligibility and various paid time off benefits, such as vacation, sick time, and parental leave), dependent on the position offered. Details of participation in these benefit plans will be provided if an employee receives an offer of employment. If hired, employee will be in an "at-will position" and the Company reserves the right to modify base salary (as well as any other discretionary payment or compensation program) at any time, including for reasons related to individual performance, Company or individual department/team performance, and market factors.

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### **Accessibility & Reasonable Accommodations**

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an e-mail to [us.reasonableaccommodations@novartis.com](mailto:us.reasonableaccommodations@novartis.com) or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Division

Development

Business Unit

Innovative Medicines

Location

USA

State

Massachusetts

Site

Cambridge (USA)

Company / Legal Entity

U014 (FCRS = US014) Novartis Pharmaceuticals Corporation

Functional Area

BD&L & Strategic Planning

Job Type

Full time

Employment Type

Regular  
Shift Work  
No  
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2. <https://www.novartis.com/careers/benefits-rewards>
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