

R2R Senior Specialist - Statutory

Job ID

REQ-10038157

Feb 04, 2025

Malaysia

Summary

Support statutory process deliveries for internal and external stakeholders. These includes co-ordination and person in charge from interim to final audit, ensuring quality audit output / audited financial statement completed on time and etc. Apprehend financial, process, operation, system objectives and visions for execution.

Support the business within a country with complex analysis, reporting, forecasts etc. (typically very large to large revenue) and provide expert advice within a core FSC process/ area/ technology

About the Role

Major accountabilities:

- Ensure the operational conversion of the Finance strategic goals within a dedicated area of the business & supervise the performance and development of a small team of FSC specialists.
- Ensures the integrity, viability, and interoperability of financial reporting processes (Actuals, Budgets and Latest Estimates) and systems, including tax, inventory, corporate controls, and payment and purchasing data.
- Manage and operate the basic reporting processes for actuals and forecasts to agreed quality and fast close timeline.
- Provide financial accounting services and data in a timely and accurate manner, including fixed assets, cash activities and divestment activities; ensures appropriate information is provided to relevant individuals and external bodies.
- Manage audit reporting processes and support compliance for various tax related reports (i.e.: VAT, corporate tax, employee tax); provide necessary data to internal and external authorities.
- Manage and automate the provision of routine information to local users from SAP and BW, and perform 'super user' responsibilities for Finance and Controlling modules in SAP.
- Supervise the development and maintenance of current reporting systems (SAP, BW, Excel); integrate other requirements and the changing needs of the organization so that processes to report actuals, budgets, latest estimates and mid-range plans are met cost effectively and responsively.
- Prepares ad-hoc and routine 'accounting / management' information and quality financial analysis in order to support global and organization's requirements.

Key performance indicators:

- Internal customer satisfaction with quality, appropriateness, and timeliness of financial analyses provided
- Customer satisfaction of service delivery and process specific KPIs in accordance with agreed SLAs

Minimum Requirements:

Work Experience:

- University level degree Finance/Accounting or any related field.
- At least 8 years of relevant experience in finance-statutory reporting.
- Experience in significant process improvement projects, business modelling and financial reporting and accounting processes
- Functional Breadth.
- People Leadership.
- Operations Management and Execution.

Skills:

- Building Effective Teams.
- Compliance And Controls.
- Continuous Process Improvement.
- Critical Thinking.
- Data Management.
- Financial Accounting.
- Financial And Management Reporting.
- People Development.
- Process Optimization.
- Rapid Problem Solving.

Languages :

- English.

Why Novartis:

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us!

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If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

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Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and

professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Finance

Business Unit

Universal Hierarchy Node

Location

Malaysia

Site

Selangor

Company / Legal Entity

MY01 (FCRS = MY001) Novartis Corporation (Malaysia) Sdn. Bhd. (19710100054)

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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