NOVARTIS

S&O Non-Drug Projects Governance Principal Analyst

Job ID
REQ-10047699
Jun 17, 2025
India

Summary

Principal Analyst is responsible for Non-Drug Projects (NDP) Management. The position is a key collaborator with CDO sub functions in ensuring that NDP plans are executed efficiently with timely and high-quality deliverables in Clinical Data Operations.

About the Role

Major Activities (Describe 8-12 main activities)
1. Executes NDP Strategy mapped into CDO BBO ensuring its aligned with CDOLT desired outcomes
2. Build inventory of CDO NDPs ensuring CDO NDP inventory can be mapped to GCO NDP inventory making sure we are not duplicating looking at same thing in both areas
3. Work with CDO SMEs to ensure there is alignment on CDO NDPs marked in the inventory
4. Participate in cross functional meetings to discuss CDO NDPs
5. Build and maintain effective working relationships with cross-functional teams, able to summarize and discuss status of deliverables and other critical NDP aspects (timelines, scope, resource plan)
6. Maintain up-to-date advanced knowledge of industry trends to provide right inputs in NDP discussions
7. Contribute to process improvement/non-clinical project initiatives
Key Performance Indicators (Indicate how performance for this job will be measured)
1. Achieve overall goals as set each year by Global Head, Data Operations, GDO and Head Strategy & Operations.
2. Ensure that overall NDP Governance Framework is executed to the satisfaction of CDOLT and other stakeholders
3. Alliances established with all stakeholders and positive feedback received from them for NDP Management
4. Priority NDPs are delivered on time and with good quality

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?
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Division
Development
Business Unit
Innovative Medicines
Location
India
Site
Hyderabad (Office)
Company / Legal Entity
IN10 (FCRS = IN010) Novartis Healthcare Private Limited
Functional Area
Research & Development
Job Type
Full time
Employment Type
Regular
Shift Work
No
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Accessibility and accommodation

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