

# Clinical Project Manager (CPM)

Job ID  
REQ-10053703  
Jul 07, 2025  
Brazil

## Summary

#LI-Onsite

Location: São Paulo, Brazil

This role is based in São Paulo, Brazil. Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

Are you passionate about driving clinical research forward? Do you thrive in a dynamic, cross-functional environment? Join our team as a Clinical Project Manager (CPM) and play a key role in delivering impactful global drug development studies.

## About the Role

### About the Role

As a Clinical Project Manager within the SSO (Study & Site Operations) team, you will be accountable for the end-to-end operational execution of assigned Global Drug Development (GDD) studies — from site initiation to close-out — ensuring compliance with Novartis processes and regulatory requirements.

You will serve as the single point of contact and study team lead within your country/cluster/hub, collaborating closely with global and local stakeholders to ensure aligned communication, timely delivery, and high-quality execution.

### Major Accountabilities

- **Study Planning & Execution:** Lead local study teams and support the development of execution plans and timelines.
- **Operational Oversight:** Drive study conduct, monitor progress, manage risks, and ensure recruitment targets are met.
- **Cross-functional Collaboration:** Act as the main liaison between global teams, CRAs, and local stakeholders.
- **Quality & Compliance:** Ensure adherence to GCP, SOPs, and regulatory standards while supporting inspection readiness.
- **Training & Communication:** Provide operational guidance and training to CRAs and site staff.
- **Budget & Documentation:** Track study budgets, contracts, and essential documents to ensure timely and accurate reporting.

### Skills & Competencies

- **Project Management:** Proven ability to lead complex clinical studies and resolve operational challenges.
- **Regulatory & Clinical Knowledge:** Strong understanding of GCP/ICH, FDA/EMA, and local health authority regulations.
- **Communication & Collaboration:** Excellent interpersonal skills to work effectively in a global, matrixed environment.
- **Negotiation & Conflict Resolution:** Skilled in managing stakeholder expectations and resolving issues constructively.
- **Analytical Thinking:** Proactive, solution-oriented mindset with strong decision-making capabilities.
- **Accountability:** Takes ownership and drives results with urgency.
- **Adaptability:** Comfortable with change and able to pivot quickly.
- **Team Leadership:** Inspires collaboration and shared ownership.
- **Integrity & Ethics:** Committed to ethical standards and patient safety.
- **Continuous Improvement:** Embraces feedback and seeks process enhancements.

## Language Requirements

- **English:** Required (fluent/proficient)
- **Spanish:** Considered a strong asset

If you're ready to make a difference in global health and work in a collaborative, purpose-driven environment, we'd love to hear from you!

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Development

Business Unit

Innovative Medicines

Location

Brazil

Site

Santo Amaro

Company / Legal Entity

BR03 (FCRS = BR003) NOVARTIS BIOCIENCIAS S.A

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

[Apply to Job](#)

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Job ID

REQ-10053703

## Clinical Project Manager (CPM)

[Apply to Job](#)

---

**Source URL:** <https://prod1.id.novartis.com/id-en/careers/career-search/job/details/req-10053703-clinical-project-manager-cpm>

### List of links present in page

1. <https://www.novartis.com/about/strategy/people-and-culture>
2. <https://talentnetwork.novartis.com/network>
3. <https://www.novartis.com/careers/benefits-rewards>
4. [https://novartis.wd3.myworkdayjobs.com/en-US/Novartis\\_Careers/job/Santo-Amaro/Clinical-Project-Manager--CPM-\\_REQ-10053703](https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Santo-Amaro/Clinical-Project-Manager--CPM-_REQ-10053703)
5. [https://novartis.wd3.myworkdayjobs.com/en-US/Novartis\\_Careers/job/Santo-Amaro/Clinical-Project-Manager--CPM-\\_REQ-10053703](https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Santo-Amaro/Clinical-Project-Manager--CPM-_REQ-10053703)