

# Intern - IT

Job ID  
REQ-10054151  
Jun 03, 2025  
Malaysia

## Summary

Are you passionate about making a difference in the world of healthcare? Do you want to be part of a team that is dedicated to improving and extending people's lives? Novartis is looking for enthusiastic and driven interns to join our dynamic team!

About Us: Novartis is a global healthcare company that reimagines medicine to improve and extend people's lives. We use innovative science and technology to address some of society's most challenging healthcare issues. Our mission is to discover new ways to improve and extend people's lives.

As an IT Intern, you'll be immersed in developing custom applications using Microsoft Power Apps and Power Automate Desktop, designing intuitive workflows, and integrating solutions across Microsoft 365 services like SharePoint. You'll support data-driven decision-making by collecting, cleaning, and analyzing data, and presenting insights through dashboards and reports. Collaboration with IT and business teams is key, as is learning the Novartis IT framework and exploring automation opportunities using Python libraries or GPT-powered tools. You'll also document your work thoroughly and assist with tech-related queries from associates.

## About the Role

### Major accountabilities:

- Develop custom applications using Microsoft Power Apps, Microsoft Power Automate Desktop and design user-friendly interfaces and workflows
- Assist in the collection, cleaning, and analysis of data from various sources using established APIs or solution architecting new RPA solutions to support business decision-making
- Develop and maintain dashboards and reports to visualize data and communicate insights to stakeholders
- Integrate Power Apps with Power Automate, SharePoint, and other Microsoft 365 services
- Work on software applications like MS Applications, RPA, and other technologies to deliver high-quality products
- Collaborate with IT and business teams to understand data requirements and deliver solutions that meet their needs
- Learn about Novartis IT framework / policy and do self-learning on any technology or automated solutions wherever applicable
- Propose and implement creative ideas using the Microsoft Power Platform or Python libraries with the possibility of being aided by LLM GPTs
- Create detailed documentation for developed applications and support in reporting and technology-

related queries from associates

- Conduct research on emerging trends and technologies in Power Apps, data analytics and provide recommendations for improvement

### Requirements:

- Currently pursuing a degree in Information Technology, Computer Science, Data Science
- Familiarity with Microsoft Power Platform (Power BI, Power Apps, Power Automate Desktop), SharePoint, and Microsoft 365 services.
- Proficiency in Microsoft Office tools (Excel, PowerPoint, Word).
- Preferred experience with SAP ECC, SAP Business Warehouse, and SAP MDG; familiarity with Qlik Sense and Python RPA libraries (e.g., Selenium) is a plus.
- Strong problem-solving skills, attention to detail, and the ability to analyze and improve data quality and processes.
- Good written and verbal communication skills, collaborating with team members to develop innovative solutions
- Creative thinking, eagerness to learn new technologies and frameworks, and a proactive mindset to challenge the status quo and drive continuous improvement.
- Excellent interpersonal skills with a strong interest in participating in meetings and contribute ideas.

### Languages :

- Good written and spoken English.

**"You are applying to be part of the Novartis Talent Pool.** We are not currently recruiting for this role, but we are building a pipeline for future opportunities. If you would like to be considered for a similar position in the future, then please submit your CV."

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?<https://www.novartis.com/about/strategy/people-and-culture>

**Benefits and rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

### Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

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Location

Malaysia

Site

Selangor

Functional Area

Others

Employment Type

Early Career (Fixed Term)

Shift Work

No

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