

# Intern - Finance

Job ID  
REQ-10054210  
Jun 04, 2025  
Malaysia

## Summary

Are you passionate about making a difference in the world of healthcare? Do you want to be part of a team that is dedicated to improving and extending people's lives? Novartis is looking for enthusiastic and driven interns to join our dynamic team!

About Us: Novartis is a global healthcare company that reimagines medicine to improve and extend people's lives. We use innovative science and technology to address some of society's most challenging healthcare issues. Our mission is to discover new ways to improve and extend people's lives.

As a Finance Intern, you will have opportunity on managing and maintaining master data within systems like SAP, ensuring accuracy across Customer, Finance, and Controlling Master Data. You'll support both global and local projects aimed at improving the Global Finance Master Data (GFMD) process, while also helping business users navigate master data workflows. You will assist with conducting data impact assessments, and escalating issues to maintain data quality and compliance—especially in support of SOX certification.

## About the Role

### Major accountabilities:

- Improve the understanding of the impact of the master data and the relationship within other areas in the company
- Processing all master data changes requested within the system of record (e.g. SAP), ensuring creation and maintenance of Customer and Finance Master Data Entities, attributes and hierarchies (Customer Master Data, Finance and Controlling Master Data including Intercompany, Internal Orders, WBS, Fixed assets), and any other data entity as defined by the Novartis Finance Core GFMD cycle
- Support ad-hoc global/local projects that can help the improvement of the GFMD process Operations
- Support business users and create guidelines to facilitate the navigation of Master Data Processes
- Ensure that applicable policies, processes, and procedures are consistently applied through the master data management lifecycle
- Proactively challenge the status quo and comes up with making fact-based recommendations to drive continuous improvement
- Escalate data issues (process and/or technical) and conduct data impact assessments to ensure data quality is maintained to agreed standards
- Ensure application of agreed Novartis control procedures and actively supports to deliver SOX certification

### Requirements:

- Currently pursuing a degree in Business Administration, Economics, Finance, or a related field.
- Exposure to finance processes and academic knowledge in areas such as accounting, reporting, tax, treasury, and forecasting.
- Proficiency in Microsoft Office tools (Excel, PowerPoint, Word).
- Strong problem-solving skills, attention to detail, and the ability to analyze and improve data quality and processes.
- Good written and verbal communication skills and teamwork abilities.
- Creative thinking, eagerness to learn new technologies and frameworks, and a proactive mindset to challenge the status quo and drive continuous improvement.
- Collaborate with team members to develop innovative solutions.

**"You are applying to be part of the Novartis Talent Pool.** We are not currently recruiting for this role, but we are building a pipeline for future opportunities. If you would like to be considered for a similar position in the future, then please submit your CV."

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

#### **Languages :**

- Good written and spoken English

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Location

Malaysia

Site

Selangor

Functional Area

Others

Job Type

Full time

Employment Type  
Early Career (Fixed Term)  
Shift Work  
No  
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