

# Site Engineering Head

Job ID  
REQ-10054763  
Jun 11, 2025  
Singapore

## Summary

Help us make breakthroughs that transform the world of healthcare. As Site Engineering Head, you will lead the Engineering organization, which is responsible to establish, maintain and improve the engineering processes on site with respect to buildings, equipment, utilities and energy.

Join a collaborative community of passionate people developing life-changing products for patients!

## About the Role

### Key Responsibilities

- **Strategy & Organizational Development:** You will establish clear mission and vision, set objectives, lead and develop the Engineering Function. You will ensure inspection readiness, support internal and external audits, and ensure compliance with quality standards, and implementing GOPs and other standards.
- **Maintenance & Calibration:** You will drive and improve technical availability, reliability, and condition of assets by establishing cost-efficient repair and maintenance processes in compliance with regulations, and define and execute asset strategy and lifecycle management.
- **Vendor & Contractor Management:** You will develop contractual strategy and framework to manage vendors / contractors and corresponding contracts.
- **Project Engineering & Control:** You will manage the investment budget and project portfolio for the site, lead investment review committees, and develop and execute project strategies according to plan and in line with the site's vision.
- **Technical Services Operations:** You will drive improvements in Technical Services (infrastructure, utilities, availability and reliability).
- **Commissioning & Qualification:** You will ensure that adequate C&Q systems are in place and timely equipment C&Qs are completed as per plan
- **System & Tools:** You will manage, coordinate and customize centrally shared systems / databases to provide professional infrastructure for design, installation, qualification and lifecycle management of facilities and equipment.
- **Environmental Sustainability:** You will establish, lead, coordinate and ensure that the site and Novartis' s ES goals are achieved

### Essential Requirements

- Degree in engineering (Dipl. Ing. / M. Sc. / B. Sc.) or equivalent
- Fluent in English and proficient in local language
- Leadership experience (successful project management) on major investment projects and/or large

maintenance organization

- Excellent project management skills including contract management and project appraisal / financial knowledge
- Excellent communication skills, ability to effectively present complex ideas and solutions to executive management, technical experts and global / local teams
- In-depth technical knowledge in chemical and / or pharmaceutical processes and equipment
- Wide interdisciplinary knowledge
- Extended HSE and GxP/QA knowledge

### **Desirable Requirements**

- Prior experience working in pharmaceutical or biotech organizations
- Six Sigma / Lean knowledge and experience

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Operations

Business Unit

Innovative Medicines

Location

Singapore

Site

Tuas South Avenue

Company / Legal Entity

SG12 (FCRS = SG012) Novartis Singapore Pharmaceutical Manufacturing Pte Ltd

Functional Area

Technical Operations

Job Type

Full time

Employment Type

Regular

Shift Work

No

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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