

# Head Quality Assurance Operations

Job ID  
REQ-10056136  
Jun 27, 2025  
Spain

## Summary

The Quality Strategy, OPEX and PMO Head provides leadership and coordination for the Novartis RLT Global Quality Leadership Team (QLT). This role ensures strategic and operational alignment with the Novartis Quality Strategy, Technical Operations Strategy / Program Management and other functions / Novartis Platform teams. This role defines and executes the QLT governance structure and oversees it on behalf of the leadership team. This role also leads cross functional and cross divisional project teams to deliver the Global Strategic plans directly influencing the Quality Budget.

This role includes ensuring that divisional strategies and business strategies are in alignment with the Global Quality strategies and vice-versa. Develops self-sustaining systems to ensure initiatives are integrated into daily operations, and establishes and maintains governance and decision-making bodies for the Strategic Pillars, including progress tracking of initiatives.

The Quality Strategy, OPEX and PMO Head, works closely with leadership to develop, maintain and communicate strategy and plans. The Quality Strategy and PMO Head, owns the communication plans and processes for Global Quality, developing routine and non-routine communication content and plans the global Quality team.

This role reports to the Global Platform Quality Head RLT and serves in a trusted support role to the Platform Quality Head and to the extended Quality leadership providing support to a wide range of initiatives and activities and representing the global interests of Quality Operations.

## About the Role

**Deadline for applications:** 11th of July, 2025

### Major accountabilities:

- Quality Strategy & Planning: Contribute to global quality strategies, create platform-specific plans, and lead cross-functional teams to achieve objectives while balancing strategic and tactical priorities.
- Quality Project Management: Manage quality initiatives, oversee resource allocation, and lead project review boards to ensure risks and opportunities are effectively addressed.
- Governance: Establish governance systems, maintain decision-making bodies, and align global quality processes with organizational guidelines.
- Communication Management: Develop and execute communication plans within Quality and across Novartis, ensuring effective content delivery and optimized communication tools.
- Organizational Design: Support Quality organizational development, including talent identification, succession planning, and fostering a strong organizational culture.

- **Financial Oversight:** Partner with Finance to manage budgets, forecasts, and capital expenditures while ensuring effective contractor and third-party spend oversight.
- **Leadership Team Support:** Provide strategic evaluations, event planning, and materials for leadership meetings and town halls.
- **Cross-functional Collaboration:** Lead initiatives and partner across divisions to drive alignment, innovation.

#### **Obligatory requirements:**

- **Education:** Minimum B.S. degree; higher level degree: MS, MBA preferred but not required.
- **At least 4-7 years' experience** support of manufacturing, quality, and contract supplier/customer interactions; BLA/MAA and PAI experience preferred.
- **Strong project management, budget, communication and presentation skills.**
- **Ability to synthesize detailed information and provide clear communication and messaging across quality, manufacturing and supply chain.**
- **Knowledge and understanding of cGMPs.**
- **Approximately 25% travel required.**
- **Fluent English, written and spoken.**

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**Commitment to Diversity and Inclusion:** Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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Business Unit  
Innovative Medicines  
Location  
Spain  
Site  
Barcelona Gran Vía  
Company / Legal Entity  
ES06 (FCRS = ES006) Novartis Farmacéutica, S.A.  
Alternative Location 1  
Hyderabad (Office), India  
Alternative Location 2  
Ljubljana, Slovenia  
Functional Area  
Quality  
Job Type  
Full time  
Employment Type  
Regular  
Shift Work  
No  
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